

**MUNICIPAL DISTRICT OF MACKENZIE NO.23  
REGULAR COUNCIL MEETING**

March 7, 2006  
AGENDA

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1. **COUNCIL MEETING - 10:00 a.m.**
  - 1.1 Call to Order
2. **AGENDA APPROVAL**
  - 2.1 Agenda for March 7, 2006
3. **PUBLIC HEARING**
4. **PRESENTATIONS**
5. **DELEGATIONS**
  - 5.1 Time: 10:00  
Name: Peter Goertzen  
Of: Alberta Historical Resources Foundation  
Subject: Heritage Preservation Funding
  - 5.2 Time: 10:15  
Name: EXH Engineering  
Subject: Hwy 697 Connector
6. **APPROVAL OF MINUTES**
  - 6.1 Minutes of February 22, 2006
7. **BUSINESS ARISING FROM MINUTES**
  - 7.1 (a) Municipal Planning Commission Appointments  
(b) Bylaw 563/06 - Subdivision & Development Authority
8. **BUSINESS**
  - 8.1 CORPORATE SERVICES
    - (a) Bylaw 555/06 - Offsite Levy
    - (b) Bylaw 556/06 - 105 Ave Local Improvement
    - (c) Bylaw 564/06 - Debenture
    - (d) Bylaw 565/06 - 98 Ave Local Improvement
    - (e) Husky South Resource Road
  - 8.2 PLANNING
    - (a) Bylaw 560/06 - Lane Closure (for Heimstaed Development)
    - (b) Bylaw 561/06 - Rezoning L12 & 13, B1 11, Plan 952 3371
  - 8.3 OPERATIONS
    - (a) Assumption Bypass
    - (b) Wolf Control Bounty (*handout at meeting*)
  - 8.4 **EMERGENCY & ENFORCEMENT SERVICES**
    - 8.4a) *Zama Fire Chief Appointment - addition*

**MUNICIPAL DISTRICT OF MACKENZIE NO.23  
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- 8.5 UTILITIES
  - 8.5a) *Water for Footner Forest Products - addition*
- 8.6 ADMINISTRATION

**9. ACTION CORRESPONDENCE**

**10. INFORMATION**

- 10.1 CAO REPORT
  - (a) Director of Emergency & Enforcement Services
  - (b) Director of Corporate Services
  - (c) Supervisor of Planning (*no encl*)
  - (d) Supervisor of Roads
  - (e) Supervisor of Utilities
- 10.2 Council Action List - 022406
- 10.3 Bylaw 559/06 - Approved 022206
- 10.4 AAMD&C Member Visit Date Change
- 10.5 MGB - Intermunicipal Dispute Appeal
- 10.6 MD of Mackenzie Library Board 011606

**11. INFORMATION CORRESPONDENCE**

- 11.1 From: AUMA  
Re: Focus on Sustainability

**12. NEW BUSINESS**

**13. NOTICES OF MOTION**

**14. ROUND TABLE**

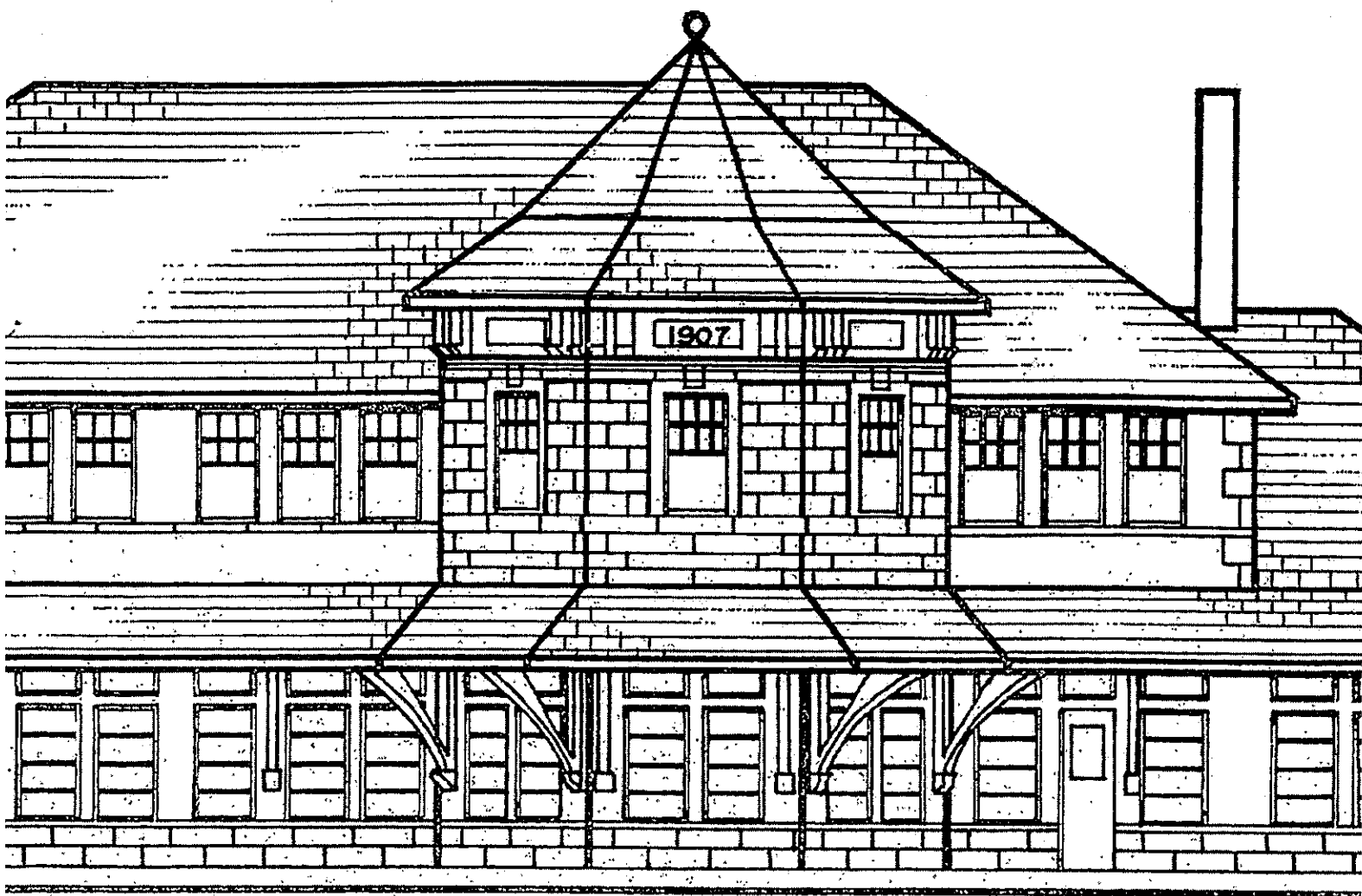
**15. CONFIDENTIAL MATTERS**

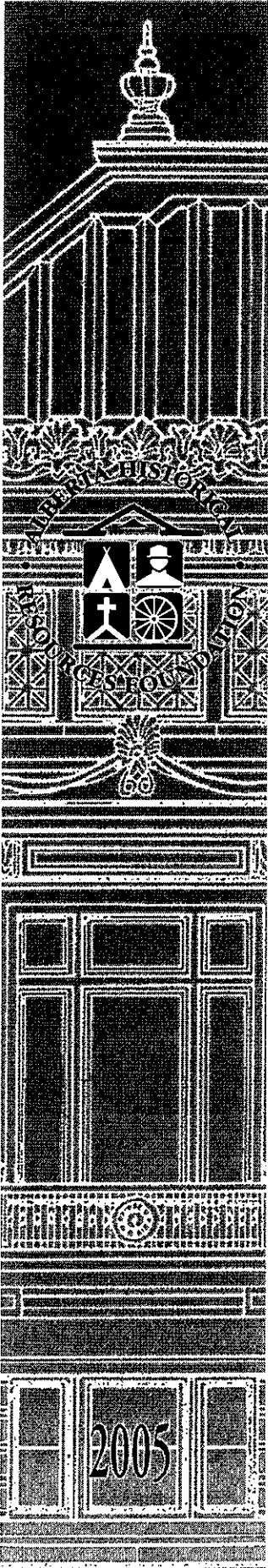
- 15.1 *CAO Evaluation - addition*
- 15.2 *Personnel - addition*

**16. NEXT MEETING DATES**

**17. ADJOURN**

# FUNDING FOR HERITAGE PRESERVATION





## ALBERTA HISTORICAL RESOURCES FOUNDATION

*The primary purpose of the Alberta Historical Resources Foundation is to encourage initiatives that preserve and interpret Alberta's rich heritage. This is done by providing financial, technical and professional assistance to community-based heritage projects ranging from the restoration of historic buildings to the publishing of community histories.*

*These initiatives bring social, educational, and economic benefits, enhancing Albertans' quality of life.*

*The Foundation was established in 1976 under the Historical Resources Act of Alberta. It is governed by a Board of Directors, consisting of private citizens drawn from all walks of life and from all regions of the province.*

*Support for its programs is made possible by Alberta Community Development and the Alberta Lottery Fund.*

Alberta Historical Resources Foundation  
8820 112 Street, Edmonton, Alberta, T6G 2P8  
(780) 431-2305

Alberta



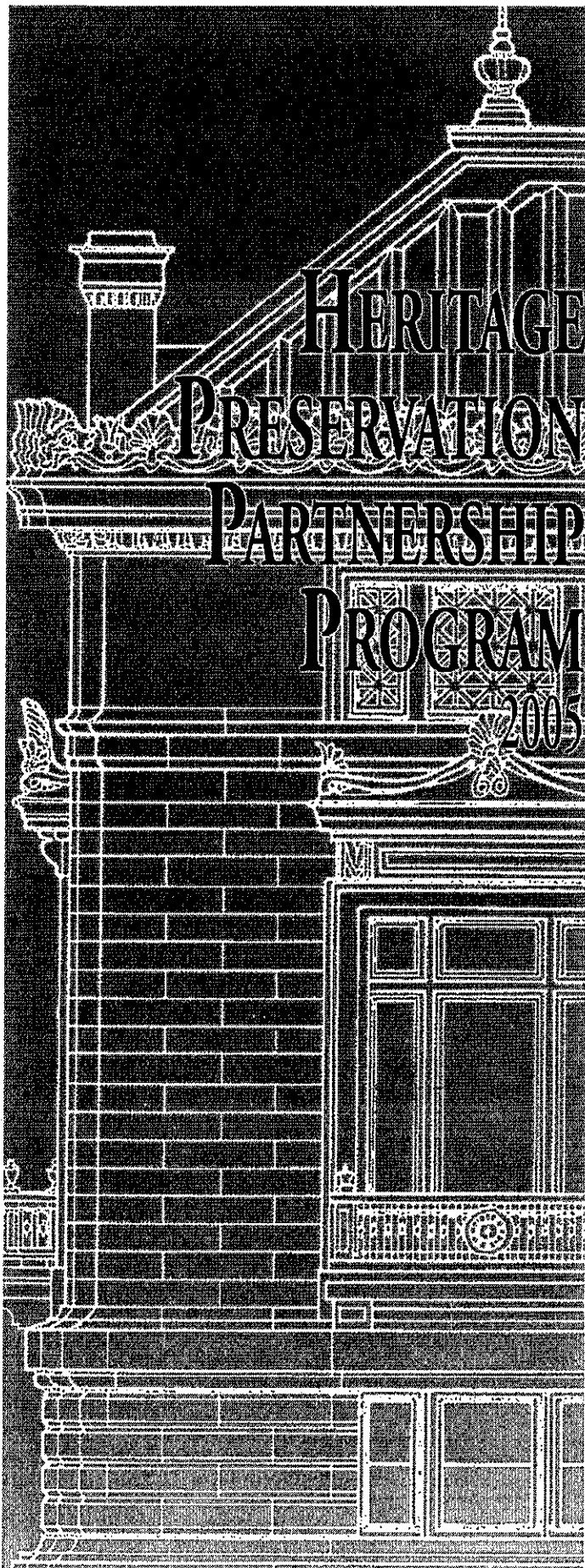
# FUNDING CATEGORIES

## HERITAGE AWARENESS

This category supports tangible initiatives that promote awareness of Alberta's history and pre-history and have a lasting impact.

The following types of projects fall within this category:

- Innovative educational projects for young Albertans that will increase their knowledge and understanding of this province's history.
- Any creative project that will promote awareness of Alberta's history through visual, participatory or any other method deemed appropriate by the Board of Directors, e.g. historical videos, broadcasts.
- Installation of interpretive plaques, monuments and markers that provide substantial information about Alberta's history. *Commemorative markers providing only names and dates are ineligible for funding.*
- Projects that provide an opportunity for professional development within the field of heritage preservation such as attendance at workshops, seminars or conferences relating to the preservation and interpretation of historic, archaeological or palaeontological resources. Evidence must be provided that attendance is vital to the applicant's career in heritage preservation. *Only one award is available per candidate in any fiscal year.*
- Projects that encourage public involvement in heritage preservation issues and promote knowledge about Alberta's history, pre-history, and heritage resources such as the organization and presentation of local or provincial workshops, seminars or conferences. National or international events that take place in Alberta will be reviewed on a case by case basis. *Eligible costs include conference materials, speaker's honorarium, travel and accommodation.*



*Ineligible projects in this category include the purchase of costumes or uniforms, family or other reunions/homecoming, anniversary celebrations or the staging of other such events.*

*Grant maximum is \$5,000 per project.*

## HISTORIC RESOURCE CONSERVATION

This category encourages the preservation or restoration of historic places/resources within Alberta.

Applicants are responsible for researching and identifying the significance of their historic resource, except where the significance has already been determined through the process of municipal or provincial designation.

Funding is provided for the *preservation* (mothballing, repair, stabilization), and *restoration* (accurately revealing, recovering or representing a historic resource or an individual component as it appeared at a particular period in its history) of character defining elements so as to retain and enhance the heritage value of a historic resource.

Funding is also provided for architectural and engineering services, studies, historic structures reports, or concept plans associated with the preservation or restoration of a historic resource.

Funding is not provided for the purchase of a historic resource, moving a structure from its historic location, or the reconstruction of a historic resource.

*Select cemeteries* may qualify for funding if the cemetery is associated with a significant historical event; contains graves of significant provincial or national figures; contains distinctive historic landscapes or grave architecture, or contains important information on historic or pre-historic mortuary or burial practices.

Consultation with a Preservation Advisor from the Heritage Resource Management Branch, Alberta Community Development, is required at the outset

of a project to ensure that the proposed work is in keeping with established conservation standards and guidelines. Please contact the Foundation for a referral to your area advisor.

Work completed in the year prior to the application date will be considered for funding if it was carried out in consultation with a departmental Preservation Advisor and meets conservation standards and guidelines. However, funding cannot be guaranteed beforehand.

Up to 25% of the total eligible project cost may be matched with volunteer labour, donated materials, equipment, or professional services. Consideration for higher allowances may be given to non-profit organizations.

The awarding of funds takes into account the municipal/provincial/federal designation status and the conservation priorities of the individual resource as determined by the Preservation Advisor with the Heritage Resource Management Branch.

Grant payments in this category are released only after the work has been completed and inspected by the Preservation Advisor, and related receipts are approved.

*Primary application deadline: February 1st.*

*Secondary application deadline: September 1st.*

*Only one application per historic resource, per year is allowed.*

### Grant maximums and minimums:

*Provincial Historic Resource - \$75,000  
(over any 5 consecutive years)*

*Registered Historic Resource - \$25,000  
(to be discontinued in 2009)*

*Municipal Historic Resource - \$25,000  
(over any 5 consecutive years; resource must also be on the Alberta Register of Historic Places)*

*Local Historic Resource - \$5,000 (one-time grant only)*

*Studies - up to \$25,000*

*Cemeteries - \$2,000*

*Minimum grant - \$1,000.*

## PUBLICATIONS

This category supports initiatives to document Alberta's history and pre-history by assisting with the printing/publishing costs of books, brochures, or other documents. All must have substantial Alberta heritage content. They are assessed for their research interest and value, the quality of their composition and their potential distribution and audience.

Applicants are required to submit a *complete* copy of an edited manuscript (the book before it is printed) for review. An exception is made for community history books in which case the family history portions and photographs are not required.

*Successful applicants are asked to acknowledge the Foundation's support within the publication.*

Brochures must be interpretive and educational rather than promotional. Here again, the final edited version is required along with photocopies of any illustrations or photographs, and a sample of the design/layout.

*Printers are not eligible to apply; and personal family histories are ineligible for funding.*

*Grant maximum is: Books, \$5,000; Pamphlets, \$3,000.*

*If the application deadlines for this category cannot be met, please contact the Foundation for possible alternative dates and adjudication by the Board of Directors.*

## RESEARCH

This category supports research that will produce new understandings or add to the knowledge base of Alberta's history and pre-history. The quality of the research strategy is an important consideration in evaluating the application.

Research methods, sources of primary and secondary information, archival repositories to be consulted, table of contents, and the historical argument to be addressed are assessed, as are

project feasibility, planning, and budget.

Oral history projects and historic site or building surveys fall into this category. For oral history projects, the transcription, annotation, or indexing of tapes and videos is recommended and associated costs are also eligible for funding.

Applicants who obtain funding in this category may apply for assistance in the Publications category if the work results in a manuscript/book for broad distribution.

*Grant maximum is \$15,000.*

## ROGER SODERSTROM SCHOLARSHIP

Born in Camrose on March 1, 1932, Roger William Soderstrom built a career with the Government of Alberta, encouraging the preservation and interpretation of Alberta's history. Following his death in a 1980 traffic accident, the Alberta Historical Resources Foundation established a special fund in his honour to advance historic preservation in Alberta.

The Roger Soderstrom Scholarship is intended to assist student research at the graduate or extended study program level in the fields of architectural preservation, urban or area planning and conservation, heritage resource management, and archaeology, history or paleontology.

*Normally up to \$3,000 is made available every year from the fund's interest, that can be awarded to one or two students. No more than two awards per student will be considered. The general policies and procedures of the Heritage Preservation Partnership Program apply to this funding category.*

## TRANSPORTATION / INDUSTRIAL ARTIFACT CONSERVATION

This category assists with the preservation or restoration of transportation and industrial artifacts that have a distinctive and significant connection to Alberta history. It means being the first artifact of its kind, the last remaining, the best example, or having a direct association with a key historic event or figure. It must have been built in Alberta or had a long period of continuous use within the province. The applicant must establish the special significance of the artifact to Alberta.

*Only registered societies with access to public display space or public institutions, such as community museums, are eligible to apply.*

In their adjudication, the Board takes into consideration heritage significance, ability of the proponent to conduct the work, public accessibility, and availability of funds within the budget. Assistance is restricted to costs associated with the restoration of artifacts and not for artifact purchase, engine-maintenance, or total reproductions.

Successful applicants may be required to enter into agreements that prohibit a funded artifact from leaving Alberta within a period of five years. Exceptions can be made for certain travelling exhibits.

Funding is provided on a 50-50 cost sharing basis. This is normally a one-time only contribution for each artifact.

*Grant maximum is \$25,000*

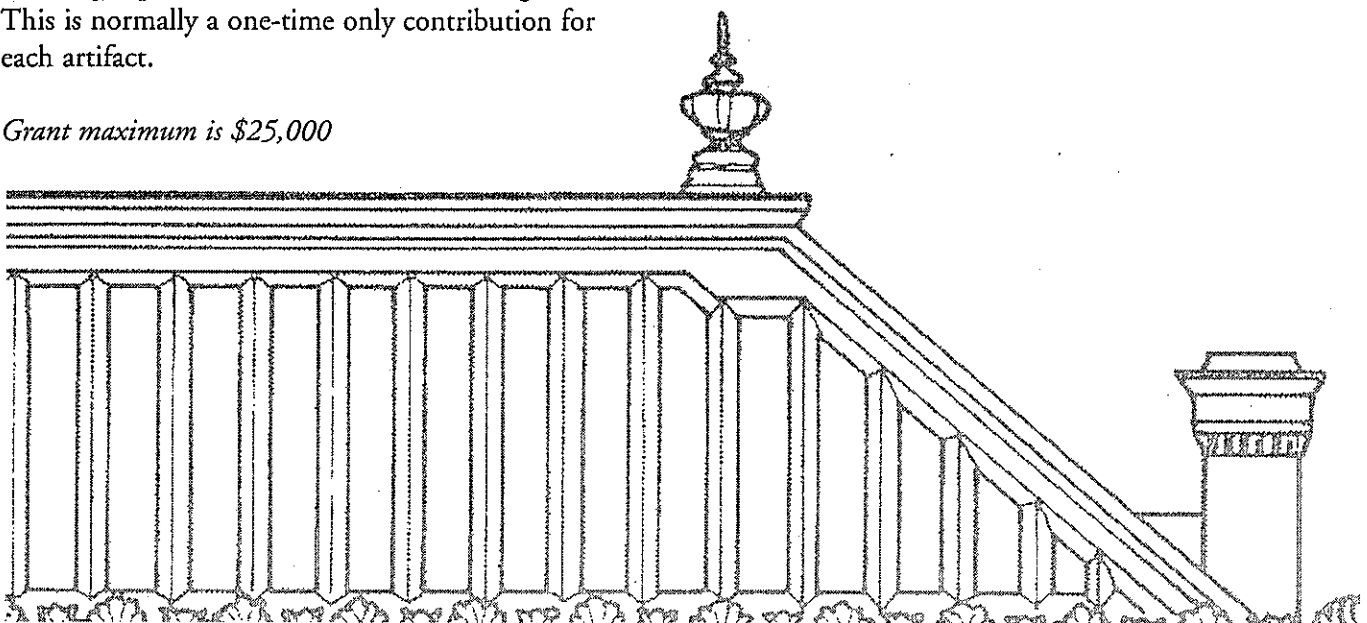
## ALBERTA MAIN STREET PROGRAMME

The Alberta Historical Resources Foundation also offers assistance to municipalities for the preservation and revitalization of heritage streetscapes and districts through the *Alberta Main Street Programme*. Project communities sign a three-year contract with the Foundation and receive matching funds for building facade rehabilitation, coordinator salaries, and funds for various planning, evaluation, and design studies during the contract period.

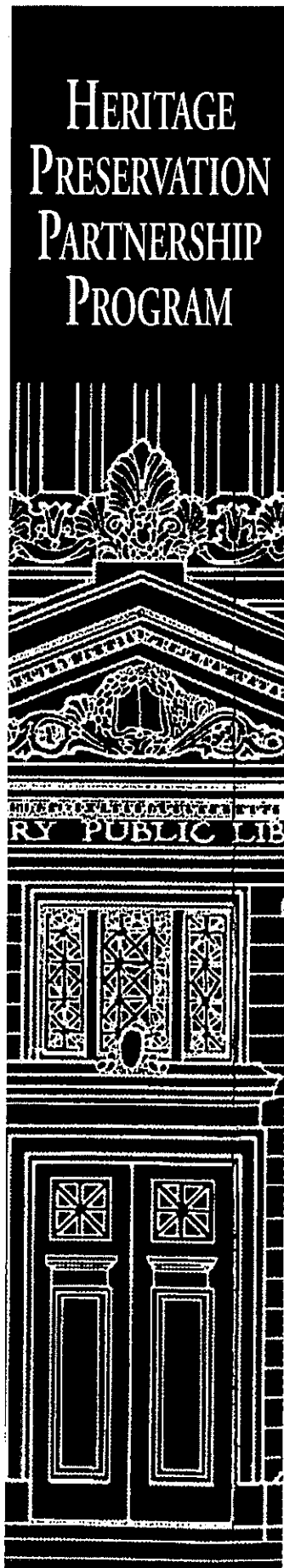
For further information about the Alberta Main Street Programme, contact:

*Manager  
Alberta Main Street Programme  
Suite 2410 Monenco Place  
801 6 Avenue SW  
Calgary, Alberta T4C 1A4*

*Telephone (403) 297-4073  
Fax (403) 297-4093*







# POLICIES AND PROCEDURES

## ELIGIBILITY

- Eligible applicants must be Canadian citizens and reside in Alberta or have a permanent address in Alberta.
- Eligible applicants include individuals, organizations, corporations, municipalities, churches, schools or other such institutions, First Nations, and Metis Settlements.
- Ineligible applicants include provincial government departments; employees of Alberta Community Development; active members of the Foundation's Board of Directors; and Friends organizations associated with Alberta Community Development heritage facilities.
- Projects that fall entirely within the funding mandate of one of the Foundation's associated Provincial Heritage Organizations, such as Museums Alberta and the Archives Society of Alberta, are ineligible.
- Projects seeking debt reduction, e.g. repayment of loans or shortfall on completed projects, are ineligible.
- The Foundation does not assist with operating costs or the purchase of equipment, e.g. cameras, computers and related hardware, tools, or machinery.

## SUBMITTING AN APPLICATION

An initial telephone call to the Foundation is recommended to ensure project eligibility and to obtain an application form for the appropriate funding category.

When submitting an application, it is important to ensure that the application is complete, and that all documents required for the specific category, are included. *Incomplete applications may be returned resulting in a delayed funding decision.*

*This is a matching grant program and applicants are required to demonstrate an equal contribution to their project. Volunteer labour and other in-kind donations may be considered in part, as the applicant's share.*

*Funds from other provincial lottery agencies such as the Wild Rose Foundation, Alberta Foundation for the Arts, Alberta Sport, Recreation, Parks and Wildlife Foundation, Community Initiatives Program, or the Community Facility Enhancement Program, may not be used to match against funds applied for through this program.*

Application deadlines:

February 1st and September 1st

## THE ADJUDICATION

Immediately after the deadline, all applications are assessed by expert staff of the Cultural Facilities and Historical Resources Division, Alberta Community Development.

However, it is the Foundation's Board of Directors who review the assessments, then make the funding decisions. The Board's decisions are normally sent in writing to the applicants, two to three weeks after adjudication.

It takes three to four months for staff investigation, assessment, and Board adjudication of applications, from the deadline until decisions are sent in writing.

Deadline	Decision (sent)
February 1	June
September 1	December

*The Board of Directors has full discretion in deciding on the final grant amount irrespective of stated maximums in the guidelines for each category. In general, the provision of grants is subject to the availability of program funding and the project's relative merit within a competitive adjudication.*

## GRANT PAYMENTS

- Payments to successful applicants are provided only after completion or partial completion of the project, submission of invoices or receipts, and approval of eligible expenditures.
- It is the applicant's responsibility to ensure timely and proper payments of their project expenses to suppliers of materials and services.

## GRANT CONDITIONS

- Projects are expected to be completed within two years from the date of notification that a grant was awarded. In special cases, extensions may be granted upon review of written requests to the Foundation.
- In the case of publications, research and other projects that involve the production of tapes, audiovisual or computerized material, applicants

are asked to submit a copy of the final product to the Foundation or to another institution as identified by the Foundation.

- Successful applicants are asked to publicly acknowledge the Foundation's assistance in some way. Credit for support in the case of media releases, publications, films, etc. can be as follows: "This project was funded in part by the Alberta Historical Resources Foundation." Copies of project publicity should be sent to the Foundation.
- Applicants awarded major funds for the preservation of historic resources may be asked to install a plaque or signage, acknowledging the Foundation's support. In those cases, the Foundation will provide the materials.
- The Foundation encourages owners of private historic residences to promote their historic resource and if possible, to periodically allow the public to visit the restored portion at the owner's convenience.
- Final reports may also be requested for some projects. The balance of funds may be withheld at the Foundation's discretion until a final report is received and approved.
- The Foundation is authorized to review all project financial records in connection with its contribution toward the project, through its appointed auditors, at no cost to the applicant.

*For further information, please contact:*

*Coordinator*

*Heritage Preservation Partnership Program*

*Alberta Historical Resources Foundation*

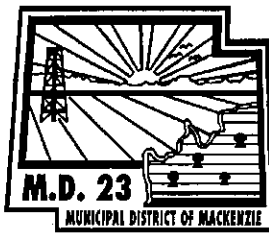
*8820 112 Street*

*Edmonton, Alberta T6G 2P8*

*Telephone (780) 431-2305*

*Alberta government telephone numbers can be reached toll-free by first dialing 310-0000.*

*Website: [www.cd.gov.ab.ca/ahrf](http://www.cd.gov.ab.ca/ahrf)*



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # S.2

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Rick Evans, Acting Roads Supervisor</b>
<b>Title:</b>	<b>DELEGATION Highway 697 &amp; 88 Connector Intersection</b>

#### BACKGROUND / PROPOSAL:


At the February 8, 2006 Council meeting Council directed administration to proceed with design of the slip ramp using a modified option A.2. EXH started the preliminary design and is providing 3 different options (see attached). EXH will also be attending the Council meeting to discuss the various options.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

#### COSTS / SOURCE OF FUNDING:

2006 budget

#### RECOMMENDED ACTION:

Author:	Reviewed:	C.A.O. 
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SE 15-106-14-5

HWY 697

15

200 25:1 TAPER AS PER LOG HAUL INTERSECTION TYPE 25 2.0

RIGHT OF WAY AREA = 0.60 No

AREA TO BE REMOVED

55R DESIGN: 40km/hr e=0.06%

170R DESIGN: 60km/hr e=0.06%

NE 11-106-14-5

			PROJECT	
			HWY 88 CONNECTOR OFF RAMP OPTION 1	
No.	DATE	REVISION	BY	APP
			DRAWING	
			PRELIMINARY DRAWING	
DESIGNED		DF	SCALE	DATE
DRAWN		DF	1:2000	2/21/20
CHECKED			PROJECT NO.	1006066
APPROVED			DRAWING No.	DW 1006066-
<p><b>EXH</b> Engineering Services Ltd.</p> <p>Red Deer • Rocky Mountain House • Medicine Hat Grande Prairie • Lac La Poudre • Ft. McMurray • Grimshaw</p>				

SE 15-106-14-5

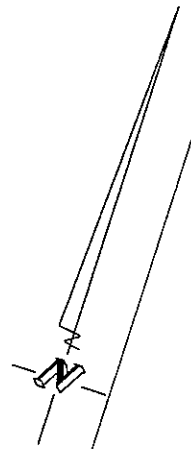
HWY 697

16

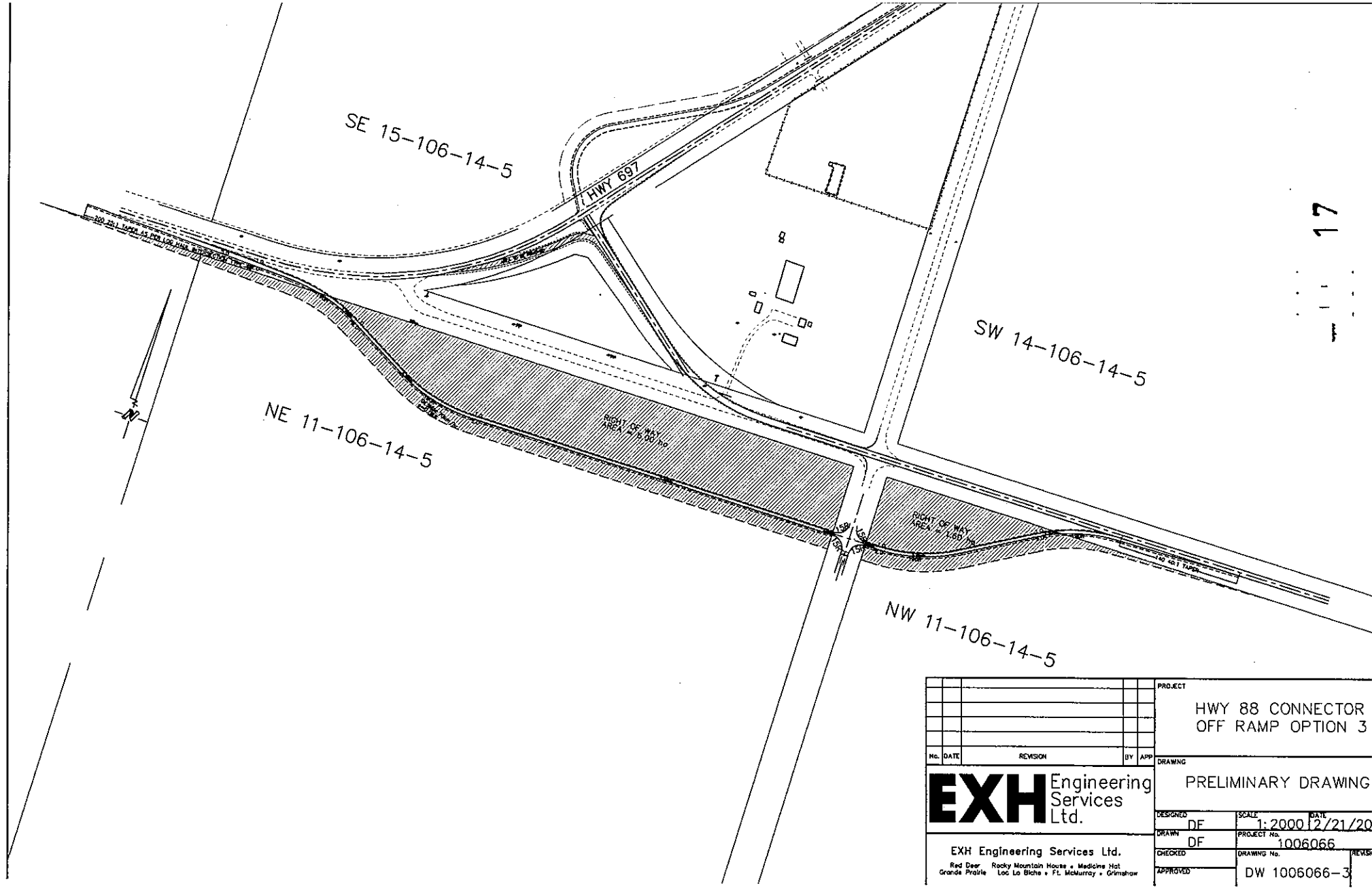
200 25:1 TAPER AS PER LOG HAUL INTERSECTION TYPE 2.2.0

AREA TO BE REMOVED

NE 11-106-14-5



			PROJECT
			HWY 88 CONNECTOR OFF RAMP OPTION 2
No.	DATE	REVISION	BY / APP
			PRELIMINARY DRAWING
DESIGNED	DF	SCALE	DATE
DRAWN	DF	PROJECT No.	12/21/20
CHECKED		DRAWING No.	1006066
APPROVED		DW	1006066-2
EXH Engineering Services Ltd. Red Deer • Rocky Mountain House • Medicine Hat Grande Prairie • Lac La Biche • Ft. McMurray • Grimshaw			



			PROJECT	
			HWY 88 CONNECTOR OFF RAMP OPTION 3	
			DRAWING	
			PRELIMINARY DRAWING	
No.	DATE	REVISION	BY	APP
<b>EXH</b> Engineering Services Ltd. Red Deer Rocky Mountain House • Medicine Hat Grande Prairie Lac La Biche • Ft. McMurray • Grimshaw			DESIGNED	SCALE
			DF	1:2000
			DRAWN	DATE
			DF	12/21/20
			CHECKED	PROJECT No.
				1006066
			APPROVED	DRAWING No.
				DW 1006066-3
				REVISION

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL MEETING  
DRAFT MINUTES**

**Wednesday, February 22, 2006 6:00 p.m.  
Council Chambers Fort Vermilion, Alberta**

<b>PRESENT:</b>	Bill Neufeld Walter Sarapuk Peter Braun John W. Driedger Willy Neudorf Jim Thompson Lisa Wardley Greg Newman	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor Councillor
<b>ALSO PRESENT:</b>	Ray Coad Christine Woodward Youlia Whittleton Eva Schmidt Brenda Wiebe Paul Driedger Rick Evans	Chief Administrative Officer Executive Assistant Director of Corporate Services Planning Supervisor Roads Supervisor Director of Emergency & Enforcement Svcs. Project Services Technologist
	And members of the public	
<b>ABSENT</b>	Ed Froese Stuart Watson	Councillor Councillor

**Minutes of the Regular Council meeting for the Municipal District of  
Mackenzie No. 23 held on Wednesday February 22, 2006 in Council  
Chambers, Fort Vermilion, Alberta.**

**CALL TO ORDER: Call to Order**

1.1 Reeve Neufeld called the meeting to order at 6:00 p.m.

**ADOPTION OF AGENDA: Agenda Approval**

2.1 **MOVED** by Councillor Neudorf

**MOTION 06-108**

That the agenda for February 22, 2006 be approved with the following additions:

**8.5c) Meeting with Minister Mar March 13 Edmonton**

**10.5 2005 Audit Plan**

**10.6 AAMD&C Member Visit June 13 Council meeting**

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23**  
**REGULAR COUNCIL MEETING**  
**DRAFT MINUTES**  
Wednesday, February 8, 2006

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**3.2 Bylaw 535/05 – Land Use Bylaw Amendment**  
**Rezoning Part of SW 7-109-19-W5M**

Reeve Neufeld called the public hearing for Bylaw 535/05 to order at 6:12 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 535/05 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Planning Supervisor Schmidt presented the Development Authority's submission and indicated that first reading was given on December 13, 2005.

The subject land is approximately three miles south of the Town of High Level, mostly treed and not largely cleared for agriculture. The applicant intends to develop the quarter in phases, eventually turning the complete quarter into a multi-lot country residential subdivision. This parcel is outside of the Intermunicipal Development Plan, but close enough that notification was sent to the Town of High Level and Alberta Transportation.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. There were several questions, which the Planning Supervisor answered.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 535/05. Planning Supervisor Schmidt indicated that an adjacent acreage owner objected to the proposed rezoning. Dust, noise and sewer pump-outs were of concern, as was the increase in truck traffic and the reduction of farmland.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 535/05. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 535/05 at 6:19.

**DELEGATIONS:**

**5.1 Dave Froese & Helen Braun – Heritage Complex Utilities**

Council considered the addition of wood pellet costs to the draft operating agreement with La Crete Agricultural Society.



**MUNICIPAL DISTRICT OF MACKENZIE NO. 23**  
**REGULAR COUNCIL MEETING**  
**DRAFT MINUTES**  
Wednesday, February 8, 2006

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**CARRIED**

**MOTION 06-114**

Bylaw 535/05  
Third and Final Reading

**MOVED** by Councillor Thompson

That third and final reading be given to Bylaw 535/05 to rezone part of SW 7-109-19-W5 from Agricultural District 1 "A1" to Country Residential District 3 "RC3".

**CARRIED**

**8.1c) Bylaw 557/06 - Subdivision Cancellation**

**MOTION 06-115**

Bylaw 557/06  
Subdivision Cancellation  
Part of NW 1-105-16 W5M  
First Reading

**MOVED** by Councillor Braun

That first reading be given to Bylaw 557/06 to cancel subdivision Plan 032 1074, Block 1, Lot 1 on Part of NW 1-105-16-W5M.

**CARRIED**

**MOTION 06-116**

Bylaw 557/06  
Subdivision Cancellation  
Part of NW 1-105-16 W5M  
Second Reading

**MOVED** by Councillor Neudorf

That second reading be given to Bylaw 557/06 to cancel subdivision Plan 032 1074, Block 1, Lot 1 on Part of NW 1-105-16-W5M.

**CARRIED**

**MOTION 06-117**

Bylaw 557/06  
Subdivision Cancellation  
Part of NW 1-105-16 W5M  
Proceed to Third Reading  
Unanimous Consent

**MOVED** by Councillor Thompson

That consideration be given to proceed to third and final reading to Bylaw 557/06 to cancel subdivision Plan 032 1074, Block 1, Lot 1 on Part of NW 1-105-16-W5M.

**CARRIED**

**MOTION 06-118**

Bylaw 557/06  
Subdivision Cancellation  
Part of NW 1-105-16 W5M  
Third & Final Reading

**MOVED** by Councillor Braun

That third and final reading be given to Bylaw 557/06 to cancel subdivision Plan 032 1074, Block 1, Lot 1 on Part of NW 1-105-16-W5M.

**CARRIED**

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23**  
**REGULAR COUNCIL MEETING**  
**DRAFT MINUTES**  
Wednesday, February 8, 2006

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**MOTION 06-123**

Bylaw 541/06 Zama Waste Water  
System Upgrade Debenture  
Third and Final Reading  
Requires 2/3 Majority

**MOVED** by Councillor Thompson

That third and final reading be given to Bylaw 541/06, being a bylaw authorizing a debenture borrowing in the amount of \$1,000,000 for the Zama Wastewater Upgrade Project.

**CARRIED**

**8.2b) Draft Operating Agreement - La Crete Agricultural Society**

**MOTION 06-124**

La Crete Agricultural Society  
Operating Funding Agreement  
Requires 2/3 Majority  
**DEFEATED**

**MOVED** by Deputy Reeve Sarapuk

That the Municipal District of Mackenzie No. 23 pay \$40,000 per year for a five-year term to the La Crete Agricultural Society.

**DEFEATED**

**MOTION 06-125**

Requires 2/3 Majority

**MOVED** by Councillor Wardley

That the municipality enters into the operating funding agreement with the La Crete Agricultural Society and that conventional utilities and pellet heating be included in the agreement.

**CARRIED**

**8.3 OPERATIONS**

**8.3a) Bylaw 554/06 - Residential Garbage Pickup**

**MOTION 06-126**

Bylaw 554/06  
Residential Garbage Pickup  
First Reading  
**DEFEATED**

**MOVED** by Councillor Driedger

That first reading be given to Bylaw 554/06, being a bylaw to establish a residential garbage pickup for the Hamlets of Fort Vermilion, La Crete and Zama.

**DEFEATED**

**8.3b) Vet Advisory Board - Request for Support**

**MOTION 06-127**

Letter of Support for Vet Access to  
Radiology Suite

**MOVED** by Councillor Newman

That a letter be written to Northern Lights Health Region requesting permission for the local veterinarian to have access to the radiology suite at the Fort Vermilion hospital.

**CARRIED**

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23**  
**REGULAR COUNCIL MEETING**  
**DRAFT MINUTES**  
Wednesday, February 8, 2006

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**MOTION 06-133**

Bylaw 559/06  
Honorariums & Related Expenses  
First Reading

**MOVED** by Councillor Driedger

That first reading be given to Bylaw 559/06, being a bylaw to provide for honorariums and related expense reimbursement for councillors and approved council committee members.

**CARRIED**

**MOTION 06-134**

Bylaw 559/06  
Honorariums & Related Expenses  
Second Reading

**MOVED** by Councillor Wardley

That second reading be given to Bylaw 559/06, being a bylaw to provide for honorariums and related expense reimbursement for councillors and approved council committee members.

**CARRIED**

**MOTION 06-135**

Bylaw 559/06  
Honorariums & Related Expenses  
Requires Unanimous Consent

**MOVED** by Councillor Neudorf

That consideration is given to proceed to third and final reading to Bylaw 559/06, being a bylaw to provide for honorariums and related expense reimbursement for councillors and approved council committee members.

**CARRIED**

**MOTION 06-136**

Bylaw 559/06  
Honorariums & Related Expenses  
Third and Final Reading

**MOVED** by Deputy Reeve Sarapuk

That third and final reading be given to Bylaw 559/06, being a bylaw to provide for honorariums and related expense reimbursement for councillors and approved council committee members.

**CARRIED**

**8.5b) 2006 Operating Budget Amendment**

**MOTION 06-137**

2006 Operating Budget Amendment  
Gold Sponsorship NADC  
Conference  
2/3 Majority

**MOVED** by Councillor Wardley

That the 2006 Operating Budget be amended to allow the MD of Mackenzie to become a Gold Sponsor for Northern Alberta Development Council's 2006 Challenge North conference, with \$5,000 coming from the general operating reserve.

**CARRIED**

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23**  
**REGULAR COUNCIL MEETING**  
**DRAFT MINUTES**  
Wednesday, February 8, 2006

Page 11 of 13

**MOTION 06-144**            **10.4 MOVED** by Councillor Driedger  
That the Operation Committee minutes of January 20, 2006 be accepted as information.

**CARRIED**

**MOTION 06-145**            **ADDITION 10.5 MOVED** by Councillor Neudorf  
That the 2005 Audit Plan be accepted for information.

**CARRIED**

**ADDITION**            **10.6 AAMD&C Member Visit**  
AAMD&C Member Visit will take place on June 13.

**NEW BUSINESS:**            **12.1 Tallcree First Nation - Agreement Committee**

**MOTION 06-146**            **MOVED** by Councillor Thompson  
That the Tallcree First Nation Agreement Committee consists of the Finance Committee members and Councillor Thompson.

**CARRIED**

**NOTICES OF MOTION:**    **13.** There was no item under this heading.

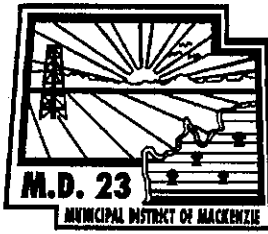
**ROUND TABLE:**            **14.1 Council Reports**  
Council verbally reviewed meetings and workshops:  
Councillor Neudorf - Operations & Municipal Planning Commission (MPC)  
Councillor Wardley - Zama Recreation Board, Honorarium Task Force, Sustainable Resource Development Open House, Mackenzie Regional Library Board  
Councillor Thompson - Recreation Board  
Councillor Newman - Operations  
Councillor Braun- AAMD&C Zone meeting in Fairview, MPC, Honorarium review, Operations  
Reeve Neufeld - AAMD&C Zone meeting  
Councillor Driedger - Zone meeting, MPC, MR Library Board

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL MEETING  
DRAFT MINUTES  
Wednesday, February 8, 2006**

Page 13 of 13

**ADJOURNMENT:**            **Call for Adjournment**  
                                 **17.1**  
**MOTION 06-152**           **MOVED** by Councillor Thompson  
Time: 11:20 p.m.           **That the regular Council meeting of February 22, 2006 be  
adjourned.**  
  
**CARRIED**

These minutes will be presented for approval on March 7, 2006.



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 7.1a)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Eva Schmidt, Planning Supervisor</b>
<b>Title:</b>	<b>Appointments to the Municipal Planning Commission</b>

#### BACKGROUND / PROPOSAL:

When the Municipal Planning Commission was formed it was determined that it be contrived of two councillors and three members of the public. The positions for members of the public were temporarily filled by Councillors until applications were received and individuals had been appointed. Upon advertisement we have received six applications from community members.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Manfred Gross has resided in the Fort Vermilion area for the past eight years, presently making his home North of the Peace River on SW 5-109-12-W5M. He was previously involved in the Ad-Hock Alfalfa Producers Group in southern Alberta, in a Church Parrish in Bow Island where he served as Chairman and in United Farmers of Alberta, Unifarm and in a community hall in Brudett, Alberta.

Daryl Zielsdorf has been a resident of the Fort Vermilion area for thirty years and has a background in the greenhouse business and farming. Daryl is retired and feels that he would have the necessary time to devote to this position.

Larry Neufeld is a resident of La Crete with a background in funding both commercial and residential subdivisions in La Crete and Grande Prairie. In the past he was a member at large for the Upper Hay Sport Fishing and Hunting Advisory committee and is currently a member of the Caribou Mountains Wildland Management Plan Advisory Committee. He believes that he would bring common sense decision making to the commission, providing a winning situation for both the residents and the Municipality.

Jack Eccles has been a resident of the area for the past twenty three years, currently residing near the Hamlet of La Crete. He expresses an interest in the continued orderly development in the region and believes that his experience in the Real Estate and Sales

<b>Author:</b> Marion Krahn, Development Officer	<b>Review Date:</b>	<b>C.A.O.:</b> 
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industry could be an asset to understanding the unique challenges that accompany development.

David Driedger has been involved in Real Estate Sales for ten years, his position ending in March of 2005. He believes that his involvement in preparing and assisting with subdivisions has provided him with hands on experience in both the zoning and development processes.

Diane Hamel has been a resident of La Crete since November of 2005, currently employed by Barlow Surveying Inc. She is a Civil and Survey technician with 5 years experience working for an engineering firm in Michigan Ontario. Diane enjoys living in the area and hopes to make this her permanent place of residence.

The first five listed applicants were presented to the current Municipal Planning Commission on February 14, 2006 and their recommendation was to appoint Manfred Gross, Daryl Zielsdorf and Jack Eccles. These applicants were also presented to Council on February 22, 2006 where it was tabled for the next meeting due to a late advertisement of the position. A sixth applicant, Diane Hamel, has since been added.

**RECOMMENDED ACTION:**

**Motion 1**

That \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ be appointed as public members to the Municipal Planning Commission.

**Motion 2**

That Councillors \_\_\_\_\_, and \_\_\_\_\_ be appointed to the Municipal Planning Commission.

<b>Author:</b> Marion Krahn, Development Officer	<b>Review Date:</b>	<b>C.A.O.:</b> 
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**Eva Schmidt**

**From:**  
**Sent:** Monday, February 13, 2006 8:23 AM  
**To:** Eva Schmidt  
**Subject:** Municipal Planning Commission

Hello Eva,  
I would like to let my name, Manfred Gross, stand for one of the positions on the Municipal Planning Commission Board. I live on the north side of the Peace River at . and have been in the area for the past 8 years.  
In the past in southern Alberta I was involved in a ad-hock alfalfa producers group. I also was Chairman of our local church Parrish in Bow Island for three years. I have been involved with UFA and Unifarm and the local community hall in Burdett, Alberta.  
My phone # is and mailing address is  
Please call if you need any more information.

Regards,

Manfred Gross



**Eva Schmidt**

**From:** Daryl Zielsdorf  
**Sent:** Friday, February 10, 2006 2:36 PM  
**To:** Eva Schmidt  
**Subject:** Municipal Planning Commission

I would like to let my name stand for one of the positions on the Planning Commission board. I have lived in the Fort Vermilion area for some 30 years now. Over the years we have operated a farm and various businesses. At this time I have retired from farming and our greenhouse business and would have the necessary time to devote to the planning board.

Regards  
Daryl Zielsdorf  
Fort Vermilion.

Larry Neufeld

Feb 3, 2006

Municipal District of MacKenzie# 23  
PO Box 1690  
LaCrete, Alberta  
T0H 2H0

Att: Eva Schmidt  
Planning Supervisor

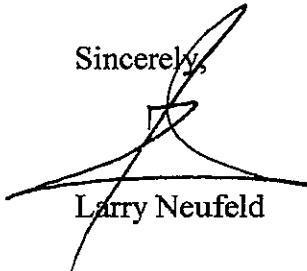
Re: Municipal Planning Commission  
Appointments

Further to your advertisement seeking appointments to the above commission, please accept this letter as application to the above Planning Commission.

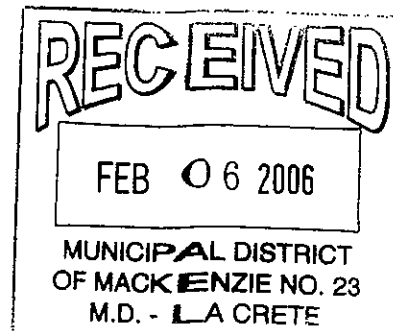
I have helped to fund clients who have been involved in both commercial and residential subdivisions here in La Crete and in Grande Prairie and am aware of some of the processes and issues they have faced. I can bring to the commission common sense decision making, providing a win win situation for resident and the Municipality. I was a past member at large of the Upper Hay Sport Fishing and Hunting Advisory committee (MD # 23) and currently I sit on the Caribou Mountains Wildland Management Plan Advisory Committee.

Thank you for your consideration and I look forward to hearing from you in the near future.

Sincerely,



Larry Neufeld



**Jack A. Eccles, CRA**

4001

February 1, 2006

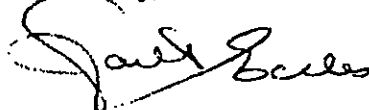
Eva Schmidt, Planning Supervisor  
Municipal District of Mackenzie # 23  
Box 1690  
La Crete, Alberta T0H 2H0

Dear Eva:

Re: Municipal Planning Commission

Please accept this as my application for appointment to the Municipal Planning Commission. I have been a resident of the area for twenty-three years and have a interest in the continued orderly development of our region. My experience in Real Estate Appraisal and Sales may be an asset in understanding the unique challenges that accompany development.

Sincerely,



Jack A. Eccles

## Eva Schmidt

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**From:** David Driedger [ ]  
**Sent:** Monday, January 23, 2006 1:42 PM  
**To:** eschmidt@md23.ab.ca  
**Subject:** Municipal Planning Commission

In response to your advertisement in the Northern Pioneer I would like to apply for appointment to the Municipal Planning Commission.

I believe I could contribute to the processes involved with the duties and functions of the Commission. As you are aware, I was a Realtor for 10 years ending in March of 2005. Having been involved with the developers in preparing and advising on Lot sub-divisions in the past, I have had a hands-on experience with some of the zoning and development processes in the past.

As I am no longer involved in the Real Estate market there would be no conflict of interest and yet I believe I could still contribute in a positive way.

Feel free to contact me at home.

David W. Driedger

Don't just Search. Find! <http://search.sympatico.msn.ca/default.aspx> The new MSN Search! Check it out!

Diane Hamel

February 20, 2006

Ms. Eva Schmidt  
Planning Supervisor  
Municipal District of Mackenzie No. 23  
P.O. Box 1690  
La Crete, AB T0H 2H0

**RE: Municipal Planning Commission**

Dear Ms. Schmidt

I am formally applying for membership as a civilian on the Municipal Planning Commission.

I have been a resident of La Crete since November 2005. I am a Civil and Survey technician and currently working for Barlow Surveying Inc. Before that I lived in Windsor Ontario and worked for an engineering firm in Michigan for 5 years.

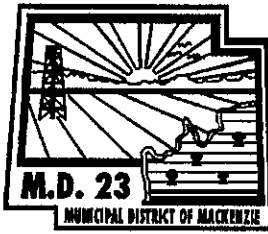
I enjoy living in this area and at this point hope to make La Crete my permanent home.

Thank you for considering me for the position.

Sincerely

A handwritten signature in black ink, appearing to read 'Diane Hamel', written over a printed name.

Diane Hamel



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 7.1 b)

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	March 7, 2006
<b>Presented By:</b>	Eva Schmidt, Planning Supervisor
<b>Title:</b>	Bylaw 563/06 – Amendment to Bylaw 549/06 Being a Bylaw of the Municipal District of Mackenzie No. 23 in the Province of Alberta for the Establishment of a Municipal Planning Commission.

#### BACKGROUND / PROPOSAL:

The Municipal Planning Commission was initially intended to be contrived of two councillors and three members of the public. These positions were, however, all filled temporarily by Councillors until applications were received and members of the public appointed. The purpose of this bylaw is to amend the Municipal Planning Commission back to two members of council and three members of the public. The attached Bylaw 563/06 reflects the changes Council made on March 7, 2006.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The position for public members has been advertised since December 2005 and to date we have received six applications.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

##### **Motion 1**

That first reading be given to Bylaw 563/06, being a bylaw to establish the Subdivision Authority and Development Authority in the Municipal District of Mackenzie.

##### **Motion 2**

That second reading be given to Bylaw 563/06, being a bylaw to establish the Subdivision Authority and Development Authority in the Municipal District of Mackenzie.

<b>Author:</b> M. Krahn, Development Officer	<b>Review Date:</b>	<b>C.A.O.:</b> 
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**Motion 3**

That consideration be given to go to third reading of Bylaw 563/06, being a bylaw to establish the Subdivision Authority and Development Authority in the Municipal District of Mackenzie at this time.

**Motion 4**

That third reading be given to Bylaw 563/06, being a bylaw to establish the Subdivision Authority and Development Authority in the Municipal District of Mackenzie.

<b>Author:</b> M. Krahn, Development Officer	<b>Review Date:</b>	<b>C.A.O.:</b> 
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**BYLAW NO. 563/06**

**BEING A BY-LAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA  
FOR THE ESTABLISHMENT OF A MUNICIPAL PLANNING COMMISSION**

**WHEREAS**, under the provisions of the Municipal Government MGA Revised Statutes of Alberta 2000, being Chapter M-26.1 and amendments thereto, to provide for the establishment of a Subdivision Authority, a Development Authority and Municipal Planning Commission for the Municipal District of Mackenzie No. 23.

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled enacts as follows:

**TITLE:**

1. This bylaw may be cited as the **"Subdivision and Development Authorities Bylaw"**.

**DEFINITIONS:**

2. In this bylaw, unless the context otherwise requires:

**"C.A.O."** means the Chief Administrative Officer of the Municipal District of Mackenzie No. 23 appointed by Council under Bylaw 030/95;

**"COUNCIL"**, means the Council of the Municipal District of Mackenzie No. 23, duly assembled and acting as such;

**"Land Use Bylaw"** means Bylaw 462/04 and amendments thereto;

**"M.D."** means the Municipal District of Mackenzie No. 23.

**"Member"** means a member of the Municipal Planning Commission appointed pursuant to this Bylaw;

**"MGA"** means the Municipal Government MGA, Revised Statutes of Alberta, 2000, C. M-26.1 and amendments thereto;

**"MPC"** means the Municipal Planning Commission as established by this Bylaw;

**"Pecuniary Interest"** shall have the meaning as set out in Division 6 of Part 5 of the MGA as applied and adapted in the context of this Bylaw;



**“Public Member”** means a person who is not a member of Council and who otherwise qualifies as an elector in the Municipal District of Mackenzie No. 23;

## **PART 1 – Subdivision Authority**

### **Establishment**

3. The Subdivision Authority for the M.D. is the Municipal Planning Commission for all applications for subdivision approval.

### **Powers and Duties**

4. The Subdivision Authority has those powers and duties as set out in the MGA and any regulation thereunder.

### **Administration**

5. The signing authority for all subdivision related matters is the Chair of the Municipal Planning Commission or delegate.
6. When a registerable instrument is submitted for endorsement, the signing authority is authorized to accept minor modifications from that approved by the Subdivision Authority provided:
  - a. there is no increase to the number of parcels;
  - b. municipal, school or environmental reserves are not compromised;
  - c. municipal roads and standards are not compromised;
  - d. changes comply with municipal bylaws, with the exception that minor changes to the Land Use Bylaw standards may be included as provided in Section 654(2) of the MGA.

## **Part 2 – Development Authority**

7. The Development Authority for the M.D. is:
  - a. the C.A.O. or delegate, for an application for development approval which is a permitted use under the Land Use Bylaw and which complies with the requirements and regulations set out in the Land Use Bylaw.
  - b. The Municipal Planning Commission established under this Bylaw, when the application for development permit is:

- i. A discretionary use under the Land Use Bylaw; or
  - ii. A permitted use under the Land Use Bylaw which does not otherwise comply with the requirements and regulations as set out in the Land Use Bylaw.
8. Notwithstanding Section 7, the C.A.O. or delegate may forward any application for development approval to the Municipal Planning Commission for a decision.

### **Powers and Duties**

9. The Development Authority has those powers and duties as set out in the MGA, the Land Use Bylaw and this Bylaw, and any regulations made thereunder.

## **Part 3 – Municipal Planning Commission**

### **Establishment**

10. The Municipal Planning Commission is hereby established.

### **Membership and Term**

11. The Commission shall consist of five (5) members with:
  - a. two (2) members being members of Council; and
  - b. three (3) members being public members.
12. A member of the Commission shall not include:
  - a. a member of the Subdivision and Development Appeal Board
  - b. an employee of the Municipal District of Mackenzie No. 23.
13. Each member of the Commission shall be appointed annually in conjunction with the Organizational Meeting.
14. If a member misses three (3) consecutive meetings without the authorization of the Commission, the person is disqualified and the position becomes vacant.
15. The Chairperson and Vice-Chair of the Commission shall be appointed from among the members of the Commission.

### **Procedure**

16. A quorum of the Commission shall consist of a majority of the members.
17. In the absence or inability of the Chairperson to preside at an MPC meeting, the Vice-Chair shall preside; in the event or absence of both the Chair and Vice-Chair to preside at a meeting of the Commission, the members present in constituting a quorum shall elect one of its members to MGA as Chairperson at that meeting.
18. The Chief Administrative Officer or delegate shall serve as Secretary to the Board, and shall:
  - a. not have a vote;
  - b. notify all members of meetings of the Commission;
  - c. notify the public pursuant to Section 195 of the MGA;
  - d. prepare and maintain a file of written minutes of the business transacted at all meetings of the Commission;
  - e. record decisions of the Commission and issue the decision and/or permit forthwith to all parties affected;
  - f. be authorized to sign on behalf of the Commission any order, decision, approval, notice or other thing made, given or issued by the Commission;
  - g. undertake other duties as the Commission may require in the conduct of its business.
19. In the event of a tie vote, any motion of the Commission shall be deemed defeated.

### **Functions and Duties**

20. The Municipal Planning Commission has the following functions and duties:
  - a. upon request of Council, to advise Council with respect to achieving the orderly, economical and beneficial development, use of land and pattern of settlement in the Municipal District of Mackenzie No. 23.
  - b. to serve as a Subdivision Authority pursuant to Part 17 of the MGA and of this bylaw; and
  - c. to serve as a Development Authority pursuant to Part 17 of the MGA and of this bylaw.
21. The Municipal Planning Commission shall hold meetings monthly or as required, and undertake such actions as are necessary to fulfill the powers and duties of the Commission.

22. Applications for subdivision approval shall be considered by the Commission and either approved, with or without conditions, or refused in accordance with the MGA Part 17 and any regulations made thereunder.
23. Development permit applications referred to the Commission shall be considered and either approved, with or without conditions, or refused in accordance with the Land Use Bylaw and the MGA Part 17 and any regulations made thereunder.
24. A decision of the Municipal Planning Commission is not considered final until notification of the decision is given in writing.
25. If a member has a pecuniary interest in the matter before the Commission, the member shall:
  - a. disclose the general nature of the pecuniary interest to the Commission prior to the Commission's consideration of the matter;
  - b. abstain from discussion and disposition on the matter; and
  - c. leave the room in which the meeting is taking place until discussion and disposition of the matter is completed.
26. The abstention of the member and the disclosure of the member's interest shall be recorded in the minutes.
27. Notwithstanding Section 19(f) of this bylaw, any order, decision or approval made, given or issued by the Commission may be signed by the Chairperson or Vice-Chair of the Commission.
28. Bylaws No. 549/05 and all amendments hereto is hereby repealed.

**First Reading** given on the \_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

**Second Reading** given on the \_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

**Third and Final Reading** given on the 13<sup>th</sup> day of December, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant



# M.D. of Mackenzie No. 23

## Request For Decision

Agenda Item # 8.1a)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 555/06 Offsite Levy</b>

### BACKGROUND / PROPOSAL:

On April 24, 2004, Council approved the 94<sup>th</sup> Avenue Servicing project, which was the installation of water and sewer along 94<sup>th</sup> avenue to the industrial area and the country residential subdivisions in La Crete (see attached). The industrial sewer and water portion of this project was also budgeted for in Contract 3 of the La Crete Water Treatment Plant Upgrade.

On July 13, 2004 a presentation was made to Council recommending installation of gravity sewer to the industrial section in place of forcemain sewer at an increased cost of \$155,000. Council made the following motion:

“That DCL Siemens be authorized to proceed with the construction of the Gravity Sewer System service to the La Crete water treatment plant.”

Both the La Crete Water Treatment Plant - Contract 3 and 94<sup>th</sup> Avenue Servicing project budgets were not amended to include the increased cost of the gravity sewer. However, an additional cost of \$2,624 per industrial lot was added to Bylaw 455/04 Sewer Connection Fees to make up a portion of the increased cost from forcemain to gravity sewer.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Below is a breakdown of budgets and final costs:

	Sewer	Water	Total Budget	Actual Cost
94 <sup>th</sup> Avenue Servicing	\$412,000	\$1,077,000	\$1,489,000	\$ 922,430
Contract 3	\$517,666	\$340,934	\$ 858,600	\$ 826,245
<b>Total</b>				<b>\$1,748,675</b>

Author: M. Driedger	Reviewed:	C.A.O.: 
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\$412,000 includes industrial and residential sewer servicing and \$517,666 includes just industrial sewer servicing; \$1,077,000 includes residential and industrial water servicing; \$340,934 includes a portion of industrial water servicing (lots along 98<sup>th</sup> Street from 94<sup>th</sup> Ave to 98<sup>th</sup> Ave and along 98<sup>th</sup> Ave from 99<sup>th</sup> Street to 98<sup>th</sup> Street)

Breakdown of Combined Project Costs – 94<sup>th</sup> Avenue Servicing

Residential Water	\$ 349,471
Residential Sewer	\$ 263,823
Industrial Water	\$ 623,407
Industrial Sewer	\$ 511,974
<b>Total</b>	<b>\$1,748,675</b>

The 94<sup>th</sup> Avenue Servicing project was approved on the basis of it being completely cost recoverable via local improvements, connection fees, offsite levies and a grant, as seen below.

Current Bylaws and Grants

Bylaw 439/04 Local Improvement - Industrial Water	\$ 141,528
Bylaw 449/04 Local Improvement - Residential Water	\$ 201,354
Bylaw 450/04 Local Improvement - Residential Water	\$ 152,376
Bylaw 440/04 Offsite Levy	
Residential Sewer	\$ 63,696
Residential Water	\$ 82,270
Industrial Water	\$ 416,472
Bylaw 455/04 Sewer Connection	
Residential Sewer	\$ 257,270
Industrial Sewer	\$ 157,968
Grant (Industrial Water)	\$ 85,000
<b>Total Amount Recoverable</b>	<b>\$1,557,934</b>

Final Cost of Project	\$1,748,675
Amount Recoverable via Current Bylaws	\$1,557,934
<b>Remaining to be Recovered</b>	<b>\$ 190,741</b>

The gravity sewer that was installed in the industrial area will benefit the undeveloped industrial areas of Section 10-106-15 W5M in the future. Bylaw 555/06 Offsite Levy has been created to recover the additional cost of \$190,741 for the change to gravity sewer.

**COSTS / SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 555/06 being a bylaw to establish an offsite levy for sewer services.

Author: M. Driedger	Reviewed:	C.A.O.: 
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**BYLAW NO. 555/06**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
FOR THE IMPOSITION OF AN OFFSITE LEVY**

**WHEREAS**, the Municipal Government Act, being Chapter M-26.1 of the Statutes of Alberta enables Council by Bylaw to provide for the imposition and payment of an off-site levy in respect of land to be developed or subdivided;

**AND WHEREAS**, an off-site levy may be used only to pay for all or part of the capital cost for a new or expanded facilities for the storage, transmission, treatment or supplying of water; and new or expanded facilities for the treatment, movement or disposal of sanitary sewage,

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. The Municipality, in its discretion may impose an off-site levy.
2. The off site levy shall be for the provision of sewer service by the installation of sewer lines to the industrial areas of Section 10-106-15 W5M.
3. Area benefiting with the imposition of this bylaw as outlined on Schedule "A" attached hereto.
4. The Administration of the Municipal District of Mackenzie may enter into an agreement in respect to payment of the off-site levy for larger subdivisions.
5. In the absence of an agreement for the payment of an off-site levy, where an owner of land proposes to construct a development, the payment of such levy shall be made prior to the issuance of a development permit.
6. The off-site levy charges for this project shall be \$691.09 per acre.
7. The off-site levy was calculated as follows:

Total cost of \$190,740.93 divided by 276 acres equals \$691.09 per acre to cover the costs of the sewer installation.



This bylaw comes into force at the beginning of the day of third and final reading thereof.

First reading given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

Second reading given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

Third reading and assent given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

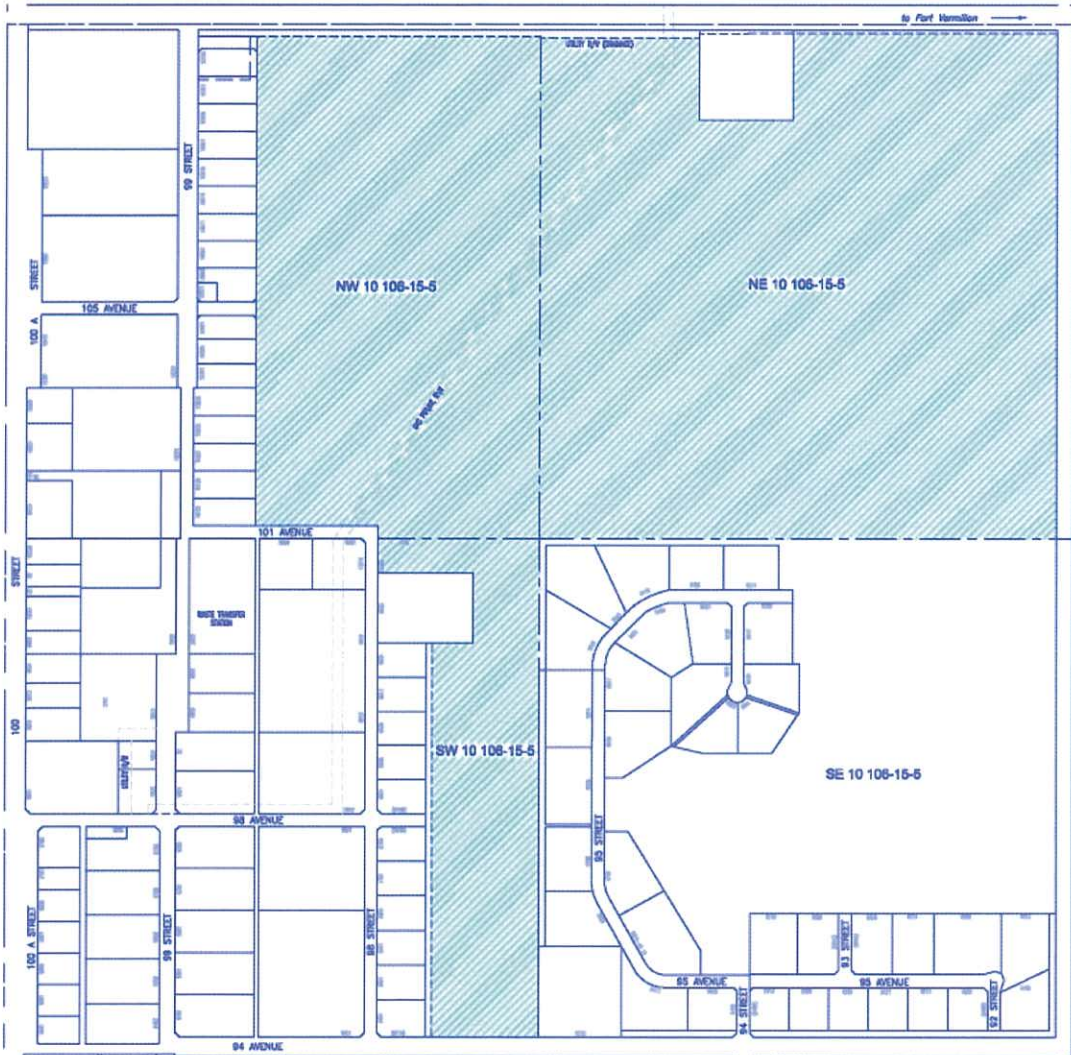
\_\_\_\_\_  
Bill Neufeld, Reeve

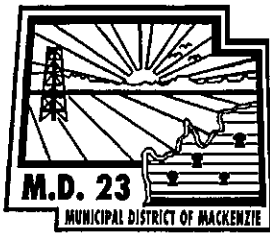
\_\_\_\_\_  
Christine Woodward, Executive Assistant

**BYLAW No. 555/06**

**SCHEDULE "A"**

1. That the off site levy be imposed on the following industrial areas, as seen shaded:





## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 8.1 b)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 556/06 105 Avenue Cold Mix Asphalt Local Improvement</b>

#### BACKGROUND / PROPOSAL:

The 2006 budget includes the construction of cold mix asphalt along 105 Avenue from 99 to 100 Street in La Crete. The attached local improvement plan and bylaw are in accordance with Policy FIN018.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Letters will be sent to all affected landowners explaining the local improvement charge.

#### COSTS / SOURCE OF FUNDING:

The 2006 budget includes \$35,000 for the completion of the coldmix asphalt of which 30% (or \$10,500) is to be recovered through a frontage charge over 5 years.

#### RECOMMENDED ACTION:

##### **Motion 1:**


That the attached local improvement plan for cold mix asphalt along 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

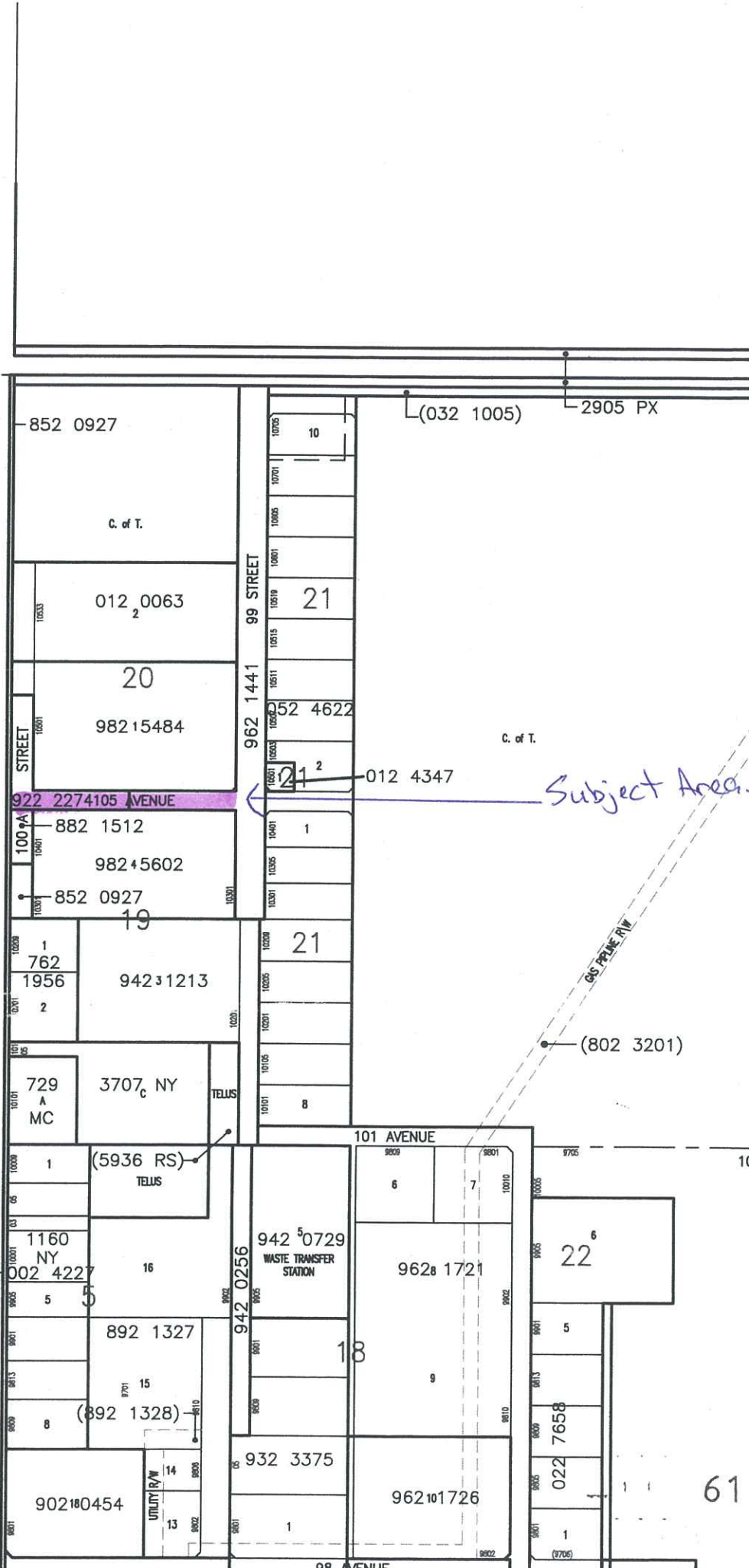
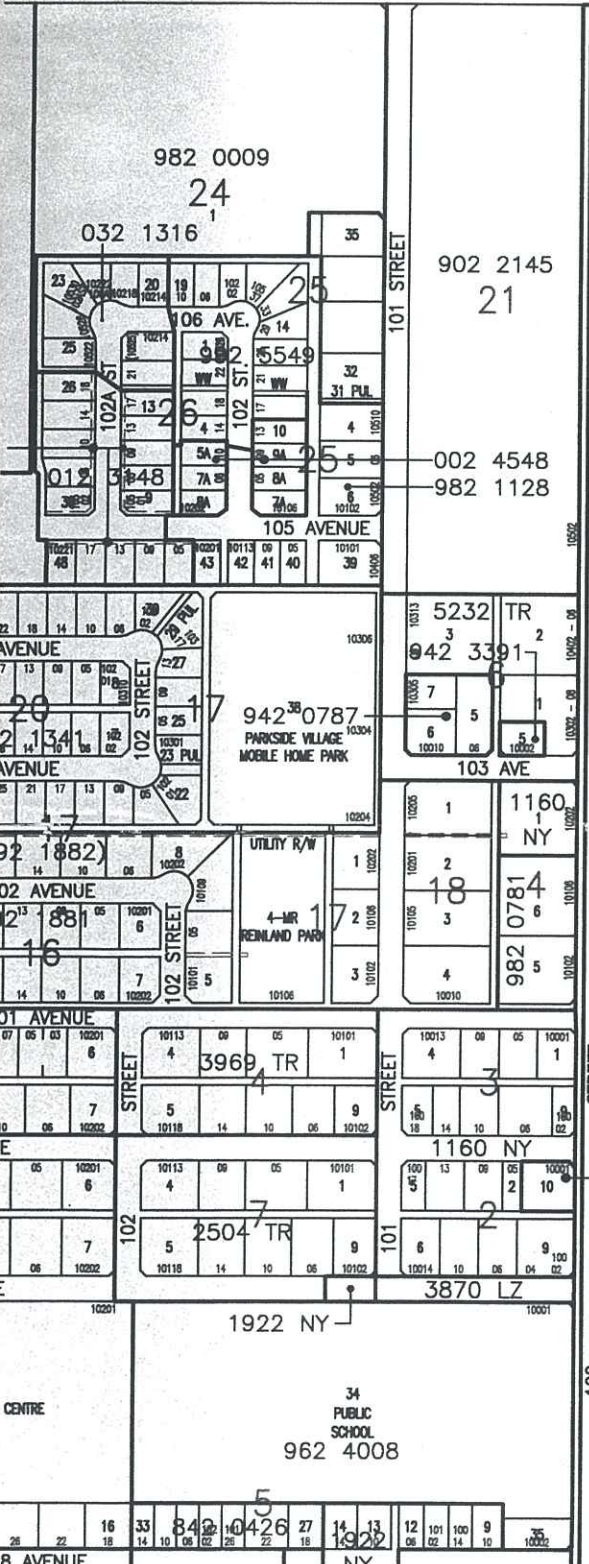
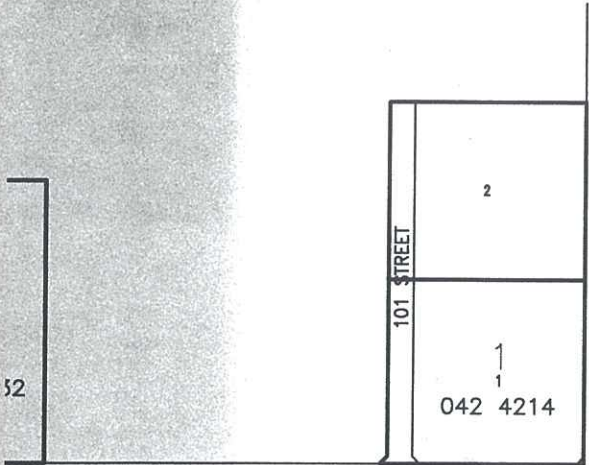
##### **Motion 2: Requires 2/3**

That first reading be given to Bylaw 556/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

Author: M. Driedger

Reviewed:

C.A.O. 



## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Frontage for curb, gutter, pavement and sidewalks.</b>	<b>Policy No:</b>	<b>FIN018</b>
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### **Purpose**

To provide for the implementation of frontage to be assessed in all areas for the installation of road improvements such as curb, gutter, pavement and sidewalks. Frontage will be assessed in accordance with Division 7, Local Improvement Tax, of the Municipal Government Act.

### **Definitions**

For the purpose of this policy the following definition shall apply:

**Frontage** shall mean the side of the property that the Municipal District of Mackenzie has assigned the address of the property.

### **Policy Statement and Guidelines**

The Municipal District of Mackenzie No. 23 recognizes the need for a Local Improvement Tax to be charged for the upgrading of roads and streets in the residential, institutional, industrial and commercial areas within the hamlets. This Tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner. The percentage of assessment assigned to frontage is to be the specified percentage of the total project costs defined below. These assessment costs will then be evenly distributed amongst the frontage as provided in the Municipal Government Act. The following frontage assessments are to be used:

- 1) A 30% frontage assessment will be assessed to the landowners for projects initiated by the Municipal District of Mackenzie No. 23. This will be charged in accordance with the Municipal Government Act.
- 2) A 100% frontage assessment will be assessed to the landowners for projects initiated by petition to the Municipal District of Mackenzie No. 23.
- 3) Improvements are defined as a structural enhancement such as gravel to pavement, ditch to curb and gutter, and no sidewalk to sidewalk.
- 4) Improvements exclude "gravel to pavement" for the residential category. Costs for this improvement will be borne by the Municipal District of Mackenzie
- 5) Frontage for odd shaped or corner lots will be assessed on the average between the front and rear property lines.

	Date	Resolution Number
Approved	June 19, 2001	01-323
Amended	March 19, 2002	02-216
Amended	April 29, 2003	03-250
Amended	March 22, 2005	05-151

**BYLAW NO. 556/06  
OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23**

(hereinafter referred to as "the Municipality")

**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete as a local improvement project.**

**WHEREAS:**

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project has been filed with the Municipality's Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$35,000.00 and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$24,500.00
Benefiting Owners	\$10,500.00
Total Cost	\$35,000.00

The local improvement tax will be collected for Five (5) years and the total amount levied annually against the benefiting owners is \$2,378.36.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project the sum of Ten Thousand Five Hundred Dollars (\$10,500.00) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

Second Reading given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

Third Reading and Assent given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant



**Schedule A to Bylaw No. 556/06**

Annual Levy For The 105 Avenue from 99 to 100 Street  
Local Improvement Project

1. Properties to be assessed:	
• Lot 1, Block 20, Plan 9825484	
• Lot 4, Block 19, Plan 9825602	
2. Total Frontage	1402.30 feet
3. Total Levy	\$10,500.00
4. Total Levy per Front Foot	\$7.49
5. Annual Unit Rate per Front Foot Payable for a Period of Five (5) years at 4.298%	\$1.70
6. Total Yearly Assessment against all properties to be assessed	\$2,378.36

**Schedule B to Bylaw No. 556/06**

Annual Levy For The 105 Avenue Local Improvement Project

1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment Per Front Foot	Amount of Annual Assessment
2	\$1.70	\$2,378.36

- 2. Total number of parcels 2
- 3. Total annual assessments \$2,378.36
- 4. Term of annual assessments 5 Years
- 5. Total assessment against all parcels \$10,500.00

**NOTICE**

**INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF  
LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE**

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake to provide Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street as a local improvement. The total cost of the aforementioned project is estimated to be \$35,000.00, of which 30%, or \$10,500.00, will be collected using frontage charges. Funding for this project is the 2006 budget. The sum of \$10,500.00 will be repayable over a period of five (5) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an annual rate of \$1.70 per average of front and rear foot of frontage, for each year of the said five (5) year period. The prepaid rate paid once is \$7.49 per assessed foot of frontage. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 4.298%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to, or immediately following the first levy for this project.

In accordance with Section 404 of the Municipal Government Act, lots of a different size or shape, or corner lots, are assessed in the following manner:

The front foot of frontage for corner lots or parcels are calculated using the back property lines as follows:

- Lot 1, Block 20, Plan 9825484
- Lot 4, Block 19, Plan 9825602

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in La Crete is as follows:

ON	FROM	TO		FRONTAGE
105 Avenue	99 Street	100 Street		1402.30
			Total	1402.30

Total Assessable Frontage 1402.30 feet

Total Assessment Against **ALL** Properties \$10,500.00

Total Assessment Per Front Foot of Frontage \$7.49

Annual Unit Rate per Front Foot of Frontage to be \$1.70

Payable for a period of Five (5) years Calculated at 4.298%

Your property, described as Lot \_\_\_\_\_, Block \_\_\_\_\_, Plan \_\_\_\_\_ will be assessed for 700.83 feet. The annual assessment against your property is approximately \$1,188.64 for a period of Five (5) years calculated at 4.298%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

Dated at the Hamlet of Fort Vermilion this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2006.

March 1, 2006

Dear Sir:

**Re: Notice of Intention to Construct a Local Improvement  
Hamlet of La Crete  
Along 105 Avenue from 99 to 100 Street**

On December 12, 2005 Council passed the Municipal District of Mackenzie No. 23's 2006 Budget, which included the construction of Cold Mix Asphalt for the above location in the Hamlet of La Crete.

30% of the cost of construction for the cold mix asphalt will be recovered through a local improvement charge. Enclosed is a Notice explaining the location and cost of this project.

Please read the notice very carefully. If you object to the project there is a process described within the Notice whereby you may stop the project. If you have any questions, please call myself at 927-3718 or Mary Jane Driedger, Public Works Administrative Officer, at 928-3983.

Yours truly,

Joulia Whittleton  
Director of Corporate Services

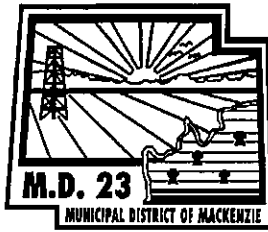
Encl.

**MUNICIPAL DISTRICT OF MACKENZIE  
Frontage Rate Calculations**

PROJECT: Cold Mix Asphalt  
105 Avenue - 100 to 99 Street  
AMOUNT OF FINANCE: \$10,500 FOR 5 YEARS  
INTEREST RATE: 4.298% INTEREST FACTOR: 0.2265109  
ASSESSABLE FRONTAGE: 1,402.30 Feet

- 1] YEARLY PAYMENT  
Interest Factor x Amount of Finance = Yearly Payment  
0.2265109190 x \$10,500 = \$2,378.36
  
- 2] FRONTAGE RATE  
Yearly payment \$2,378.36 = \$1.70  
Assessable Frontage 1402.30
  
- 3] TOTAL ASSESSMENT PER FRONT FOOT  
Frontage Rate \$1.70 = \$7.49  
Interest Factor 0.2265109190
  
- 4] ANNUAL UNIT RATE PER FRONT FOOT OF FOOTAGE PAYABLE OVER 5 YEARS  
Yearly payment \$2,378.36 = \$1.70  
Assessable Lots 1,402.30
  
- 5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES  
Assessable Frontage x Frontage Rate = Total Yearly Assessment  
1,402.30 x \$1.70 = \$2,378.36
  
- 6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES  
Total Yearly Assessment Against all Properties  
Interest Factor  
\$2,378.36 = \$10,500.00  
0.2265109190
  
- 7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE  
Amount to Finance (-) Total Assessment Against all Properties  
\$10,500.00 - \$10,500.00 = -\$0.00

Note: The Municipality Cannot Show a profit on Item 7



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 8.1c)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Borrowing Bylaw 564/06 – Gravel Crushing Equipment</b>

#### BACKGROUND / PROPOSAL:

Council approved \$1,750,000 for the purchase of Gravel Crushing Equipment as amendment to the 2006 Capital Budget during February 22, 2006 meeting.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please review the Borrowing Bylaw 564/06 – Gravel Crushing Equipment

#### COSTS / SOURCE OF FUNDING:

A budget for annual interest and principle payments will be included in the MD's annual operating budget once the borrowing is made.

#### RECOMMENDED ACTION:

**Motion 1:** Requires 2/3

That first reading be given to Bylaw 564/06, being a bylaw authorizing a debenture borrowing in the amount of \$1,750,000 for the Gravel Crushing Equipment purchase.

<b>Author:</b> YW	<b>Review Date:</b>	<b>C.A.O.:</b> 
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**BYLAW NO. 564/06**  
**BEING A BYLAW OF THE**  
**MUNICIPAL DISTRICT OF MACKENZIE NO. 23**  
**(hereinafter referred to as "the Municipality")**  
**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) up to a maximum of \$1,750,000, for the purpose of financing the Gravel Crushing Equipment purchase.**

**WHEREAS**, the Council of the Municipality has decided to issue a by-law pursuant to Section 258 of the *Municipal Government Act* to authorize the financing and the purchasing of the Gravel Crushing Equipment; and

**WHEREAS**, quotes have been obtained and the total cost of the project is estimated to be \$1,750,000; and

**WHEREAS**, in order to complete the project it will be necessary for the Municipality to borrow the sum of \$1,750,000 for a period not to exceed 15 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

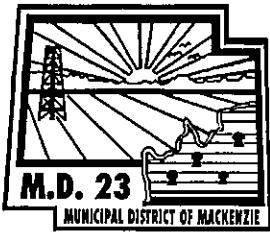
**WHEREAS**, The estimated lifetime of the project financed under this by-law is equal to, or in excess of 10 years; and

**WHEREAS**, the principal amount of the outstanding debt of the Municipality at December 31, 2005 is \$7,720,087 and no part of the principal or interest is in arrears; and

**WHEREAS**, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.







## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 8.1 d)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 565/06 98 Avenue Cold Mix Asphalt Local Improvement</b>

#### **BACKGROUND / PROPOSAL:**

The 2006 budget includes the construction of cold mix asphalt along 98 Avenue from 99 to 100 Street in La Crete. This project was previously budgeted for in 2005 but was cancelled as there was underground work to be done in the area. Bylaw 485/05 Local Improvement was formerly prepared to recover 30% of the costs of the project from the adjacent landowners. Since this bylaw was approved the estimated cost of the project has increased and it was discovered that not all eligible properties were included in the local improvement plan. The attached local improvement plan and bylaw include the increased costs of the project, as well as the previously missed properties, and are in accordance with Policy FIN018.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Letters will once again be sent to all affected landowners explaining the new local improvement charge.

#### **COSTS / SOURCE OF FUNDING:**

The 2006 budget includes \$35,000 for the completion of the coldmix asphalt of which 30% (or \$10,500) is to be recovered through a frontage charge over 5 years.

#### **RECOMMENDED ACTION:**

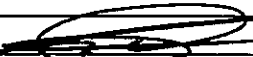
##### **Motion 1:**

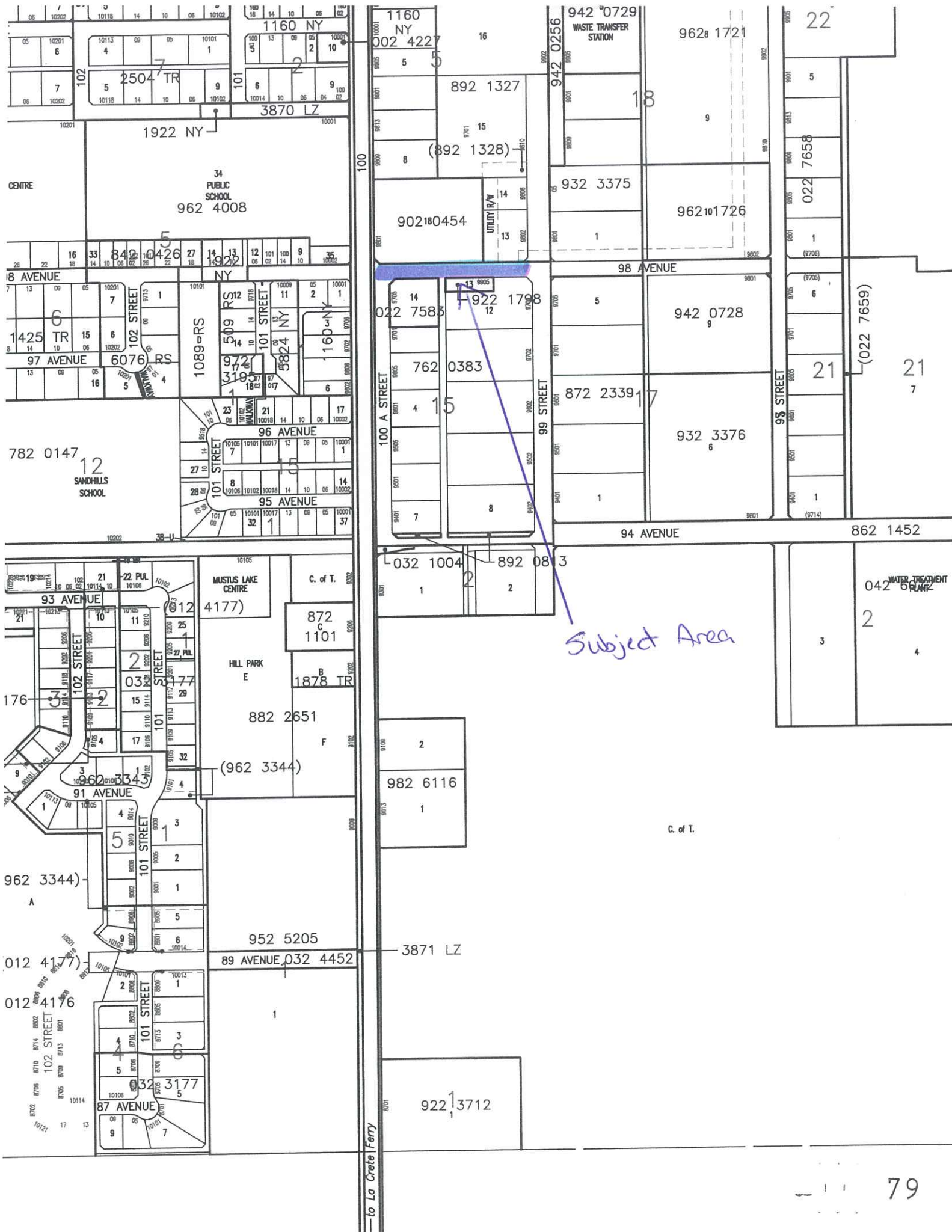
That the attached local improvement plan for cold mix asphalt along 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

Author: M. Driedger	Reviewed:	C.A.O.: 
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**Motion 2:** Requires 2/3

That first reading be given to Bylaw 565/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

Author: M. Driedger	Reviewed:	C.A.O.: 
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Subject Area

## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Frontage for curb, gutter, pavement and sidewalks.</b>	<b>Policy No:</b>	<b>FIN018</b>
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### **Purpose**

To provide for the implementation of frontage to be assessed in all areas for the installation of road improvements such as curb, gutter, pavement and sidewalks. Frontage will be assessed in accordance with Division 7, Local Improvement Tax, of the Municipal Government Act.

### **Definitions**

For the purpose of this policy the following definition shall apply:

**Frontage** shall mean the side of the property that the Municipal District of Mackenzie has assigned the address of the property.

### **Policy Statement and Guidelines**

The Municipal District of Mackenzie No. 23 recognizes the need for a Local Improvement Tax to be charged for the upgrading of roads and streets in the residential, institutional, industrial and commercial areas within the hamlets. This Tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner. The percentage of assessment assigned to frontage is to be the specified percentage of the total project costs defined below. These assessment costs will then be evenly distributed amongst the frontage as provided in the Municipal Government Act. The following frontage assessments are to be used:

- 1) A 30% frontage assessment will be assessed to the landowners for projects initiated by the Municipal District of Mackenzie No. 23. This will be charged in accordance with the Municipal Government Act.
- 2) A 100% frontage assessment will be assessed to the landowners for projects initiated by petition to the Municipal District of Mackenzie No. 23.
- 3) Improvements are defined as a structural enhancement such as gravel to pavement, ditch to curb and gutter, and no sidewalk to sidewalk.
- 4) Improvements exclude "gravel to pavement" for the residential category. Costs for this improvement will be borne by the Municipal District of Mackenzie
- 5) Frontage for odd shaped or corner lots will be assessed on the average between the front and rear property lines.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>June 19, 2001</b>	<b>01-323</b>
<b>Amended</b>	<b>March 19, 2002</b>	<b>02-216</b>
<b>Amended</b>	<b>April 29, 2003</b>	<b>03-250</b>
<b>Amended</b>	<b>March 22, 2005</b>	<b>05-151</b>

**BYLAW NO. 565/06  
OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23**

(hereinafter referred to as "the Municipality")

**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete as a local improvement project.**

**WHEREAS:**

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project has been filed with the Municipality's Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$35,000.00 and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$24,500.00
Benefiting Owners	\$10,500.00
Total Cost	\$35,000.00

The local improvement tax will be collected for Five (5) years and the total amount levied annually against the benefiting owners is \$2,378.36.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY  
ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project the sum of Ten Thousand Five Hundred Dollars (\$10,500.00) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

Second Reading given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

Third Reading and Assent given on the \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant



**Schedule A to Bylaw No. 565/06**

Annual Levy For The 98 Avenue from 99 to 100 Street  
Local Improvement Project

1. Properties to be assessed:

- Lot 18, Block 5, Plan 9020454
- Lot 13, Block 5, Plan 8921327
- Lot 12, Block 15, Plan 7620383
- Lot 13, Plan 9221798
- Lot 14, Block 15, Plan 0227583

2. Total Frontage	1263.50 feet
3. Total Levy	\$10,500
4. Total Levy per Front Foot	\$8.31
5. Annual Unit Rate per Front Foot Payable for a Period of Five (5) years at 4.298%	\$1.88
6. Total Yearly Assessment against all properties to be assessed	\$2,378.36

**Schedule B to Bylaw No. 565/06**

Annual Levy For The 98 Avenue Local Improvement Project

1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment Per Front Foot	Amount of Annual Assessment
5	\$1.88	\$2,378.36

2. Total number of parcels 5
3. Total annual assessments \$2,378.36
4. Term of annual assessments 5 Years
5. Total assessment against all parcels \$10,500.00

**NOTICE**

**INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF  
LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE**

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake to provide Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street as a local improvement. The total cost of the aforementioned project is estimated to be \$35,000.00, of which 30%, or \$10,500.00, will be collected using frontage charges. Funding for this project is the 2006 budget. The sum of \$10,500.00 will be repayable over a period of five (5) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an annual rate of \$1.88 per average of front and rear foot of frontage, for each year of the said five (5) year period. The prepaid rate paid once is \$8.31 per assessed foot of frontage. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 4.298%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to, or immediately following the first levy for this project.

In accordance with Section 404 of the Municipal Government Act, lots of a different size or shape, or corner lots, are assessed in the following manner:

The front foot of frontage for corner lots or parcels are calculated using the back property lines as follows:

- Lot 18, Block 5, Plan 9020454
- Lot 13, Block 5, Plan 8921327
- Lot 12, Block 15, Plan 7620383
- Lot 14, Block 14, Plan 0227583

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in La Crete is as follows:

ON	FROM	TO		FRONTAGE
98 Avenue	99 Street	100 Street		1,263.50
			Total	1,263.50

Total Assessable Frontage 1,263.50 feet  
 Total Assessment Against **ALL** Properties \$10,500.00

Total Assessment Per Front Foot of Frontage \$8.31

Annual Unit Rate per Front Foot of Frontage to be \$1.88  
Payable for a period of Five (5) years Calculated at 4.298%

Your property, described as Lot \_\_\_\_\_, Block \_\_\_\_\_, Plan \_\_\_\_\_ will be assessed for \_\_\_\_\_ feet. The annual assessment against your property is approximately \$\_\_\_\_\_ for a period of Five (5) years calculated at 4.298%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

Dated at the Hamlet of Fort Vermilion this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2006.

March 1, 2006

Dear Sir:

**Re: Notice of Intention to Construct a Local Improvement  
Hamlet of La Crete  
Along 98 Avenue from 99 to 100 Street**

In 2004, Council approved the construction of Cold Mix Asphalt for the above location in La Crete. This project was cancelled due to the underground work that was occurring in the area at the same time. On December 12, 2005 Council passed the Municipal District of Mackenzie No. 23's 2006 Budget, which included the construction of the Cold Mix Asphalt once again for the above location in the Hamlet of La Crete.

30% of the cost of construction for the cold mix asphalt will be recovered through a local improvement charge. Enclosed is a Notice explaining the location and cost of this project.

Please read the notice very carefully. If you object to the project there is a process described within the Notice whereby you may stop the project. If you have any questions, please call myself at 927-3718 or Mary Jane Driedger, Public Works Administrative Officer, at 928-3983.

Yours truly,

Joulia Whittleton  
Director of Corporate Services

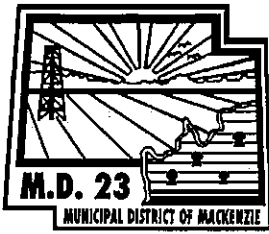
Encl.

**MUNICIPAL DISTRICT OF MACKENZIE  
Frontage Rate Calculations**

PROJECT: Cold Mix Asphalt  
98 Avenue - 100 to 99 Street  
AMOUNT OF FINANCE: \$10,500 FOR 5 YEARS  
INTEREST RATE: 4.298% INTEREST FACTOR: 0.2265109  
ASSESSABLE FRONTAGE: 1,263.50 Feet

- 1] YEARLY PAYMENT  
Interest Factor x Amount of Finance = Yearly Payment  
0.2265109190 x \$10,500 = \$2,378.36
  
- 2] FRONTAGE RATE  
Yearly payment \$2,378.36 = \$1.88  
Assessable Frontage 1263.50
  
- 3] TOTAL ASSESSMENT PER FRONT FOOT  
Frontage Rate \$1.88 = \$8.31  
Interest Factor 0.22651091900
  
- 4] ANNUAL UNIT RATE PER FRONT FOOT OF FOOTAGE PAYABLE OVER 5 YEARS  
Yearly payment \$2,378.36 = \$1.88  
Assessable Lots 1,263.50
  
- 5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES  
Assessable Frontage x Frontage Rate = Total Yearly Assessment  
1,263.50 x \$1.88 = \$2,378.36
  
- 6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES  
Total Yearly Assessment Against all Properties  
Interest Factor  
\$2,378.36 = \$10,500.00  
0.2265109190
  
- 7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE  
Amount to Finance (-) Total Assessment Against all Properties  
\$10,500.00 - \$10,500.00 = -\$0.00

Note: The Municipality Cannot Show a profit on Item 7



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 8.2 a)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Eva Schmidt, Planning Supervisor</b>
<b>Title:</b>	<b>Bylaw 560/06 Lane Closure Plan 952 3371, Bl 11, Lots 12 &amp; 13</b>

#### BACKGROUND / PROPOSAL:

The MD has received a request to close the lane to the east of Lots 13 & 12, Block 11, Plan 952 3371 for the purpose of further development to the Heimstaed.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The original Heimstaed lodge was built on multiple lots 6, 8 & 7, block 11, Plan 952 3371. Year 2000 an addition to the lodge was further constructed on lots 8, 10 and 11. This new addition required that a portion of the lane to be closed to accommodate this expansion. Bylaw 183/99 received third reading on March 21, 1999 to close a portion of the lane between lots 7, 8, 10 and 11.

The La Crete Nursing Association has now purchased lots 12 & 13 of Block 11, Plan 952 3371, for the purpose of further expanding the Senior Citizen's Accommodation building. The new addition is to provide separate housing facilities for the Alzheimer's unit.

The La Crete Nursing Association has requested that the lane between these groups of lots be closed, thus creating one large lot that will contain the whole building structure.

#### COSTS / SOURCE OF FUNDING:

All cost will be borne by the Heimstaed Lodge.

#### RECOMMENDED ACTION:

That first reading be given to Bylaw 560/06 being a lane closure bylaw to close a portion of lane adjacent to the east boundary of Lot 13 and Lot 12, Block 11, Plan 952 3371.

<b>Author:</b> Liane Lambert, Development Officer	<b>Review Date:</b>	<b>C.A.O.:</b> 
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**BYLAW NO. 560/06**

**BEING A BYLAW OF  
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF A PUBLIC ROAD  
ALLOWANCE IN ACCORDANCE WITH SECTIONS 22 AND 606 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Council of the Municipal District of Mackenzie No. 23 has determined that the lane as outlined on Schedule A attached hereto, be subject to a road closure, and

**WHEREAS**, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

**NOW THEREFORE**, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby close and sell the lane described as follows, subject to the rights of access granted by other legislation or regulations:

Plan 952 3371,

Block 11

All that portion of lane

Lying north of the production easterly of the south boundary of lot 12, Block 11 Plan 9523371 and lying south of a line drawn easterly from the northeast corner of Lot 13 Block 11 Plan 9523371 and at a right angles to the east boundary of said lot.

Excepting thereout all mines and minerals.

First reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Executive Assistant

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2006.



\_\_\_\_\_  
Minister of Alberta Infrastructure

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

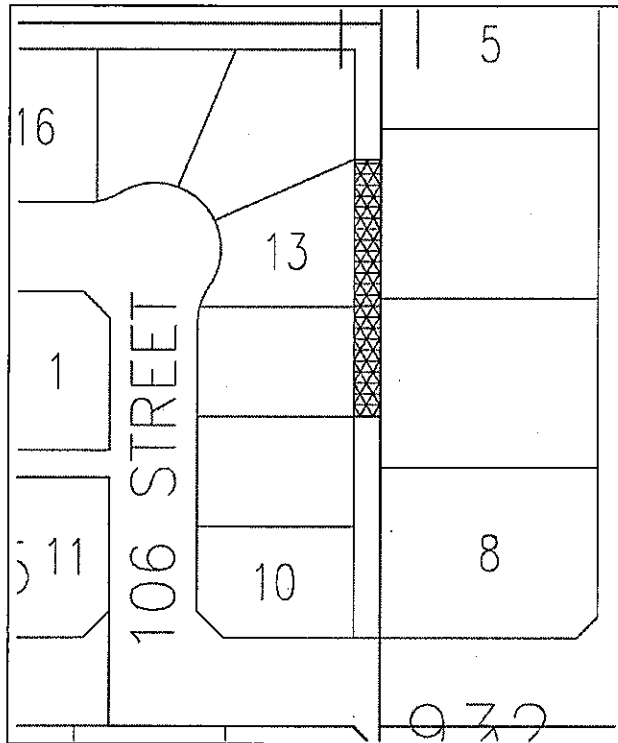
\_\_\_\_\_  
Executive Assistant

**BYLAW No. 560/06**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

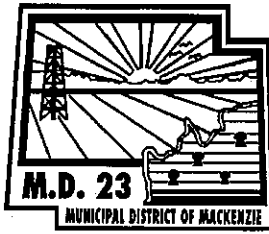
Bylaw 560/06 being a lane closure of all that portion of lane lying between the productions easterly of the north boundary of Lots 13 and the south boundary of lot 12, block 11, Plan 952 3371.



\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2006.



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 8.2 b)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Eva Schmidt, Planning Supervisor</b>
<b>Title:</b>	<b>Bylaw 561/06 Land Use Bylaw Amendment Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP" Plan 952 3371, BI 11, Lots 12 &amp; 13</b>

#### BACKGROUND / PROPOSAL:

The MD has received a request to amend lots 13 & 12, Block 11, Plan 952 3371 from Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP" to accommodate expansion to the Heimstaed Lodge.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The La Crete Nursing Association purchased lots 13 & 12, Block 11, Plan 952 3371, for the purpose of further expanding the Senior Citizen's Accommodation building. The new addition is to provide separate housing facilities for the Alzheimer's resident.

#### **7.28 PUBLIC/INSTITUTIONAL DISTRICT "HP"**

The general purpose of this district is to permit the development of land for uses of either a health-related or non-profit nature providing services to the community.

##### **A. DISCRETIONARY USES**

- (1) Church.
- (2) Community club.
- (3) Day care facility
- (4) Dwelling in association with a medical facility.
- (5) Group home
- (6) Hospital
- (7) Intensive recreation.

<b>Author:</b> Liane Lambert, Development Officer	<b>Review Date:</b>	<b>C.A.O.:</b> 
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- (8) Museum.
- (9) Parsonage.
- (10) Public Use
- (11) School
- (12) Senior Citizen's Home
- (13) Portable Classroom Units (Temporary)
- (14) Tourist information facility.

**B. MINIMUM LOT AREA**

As required by the Development Officer.

**C. MINIMUM TOTAL FLOOR AREA**

As required by the Development Officer

**D. MINIMUM FRONT YARD SETBACK**

7.6 metres (25 feet).

**E. MINIMUM SIDE YARD SETBACK**

Side yards shall not be less than 1.5 metres (5 feet) and no side yard need exceed 3.0 metres (10 feet) or at the discretion of the Development Officer. In case of a corner site the width of side yard adjoining the side street shall not be less than 7.6 metres (25 feet).

**F. MINIMUM REAR YARD SETBACK**

7.6 metres (25 feet).

**G. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS**

Buildings may either be of new construction or moved in. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

**H. SPECIAL PROVISIONS**

Adult entertainment businesses shall not be located within 152.4 metres

<p><b>Author:</b> Liane Lambert, Development Officer</p>	<p><b>Review Date:</b></p>	<p><b>C.A.O.:</b> </p>
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(500 feet) of a church, education institution, park (P), public facility or other similar uses unless otherwise approved by council. As well a church, education institution, park (P), day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.

**I. ON-SITE PARKING**

In accordance to Section 4.28 of this Bylaw.


**J. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

**COSTS / SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 561/06 to rezone Lot 13 and Lot 12, Block 11, Plan 952 3371 from Hamlet Residential 1B "HR1B" to Public/Institutional District "HP".

<b>Author:</b> Liane Lambert, Development Officer	<b>Review Date:</b>	<b>C.A.O.:</b> 
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**BYLAW NO. 561/06**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

**WHEREAS**, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

**WHEREAS**, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

**WHEREAS**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate a senior home.

**NOW THEREFORE**, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 952 3371, Block 11, Lot 12, 13 in the Hamlet of La Crete be amended from to Hamlet Residential District 1B (HR1B) to Public Institutional District (HP) as outlined in Schedule "A".

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
Bill Neufeld, Reeve

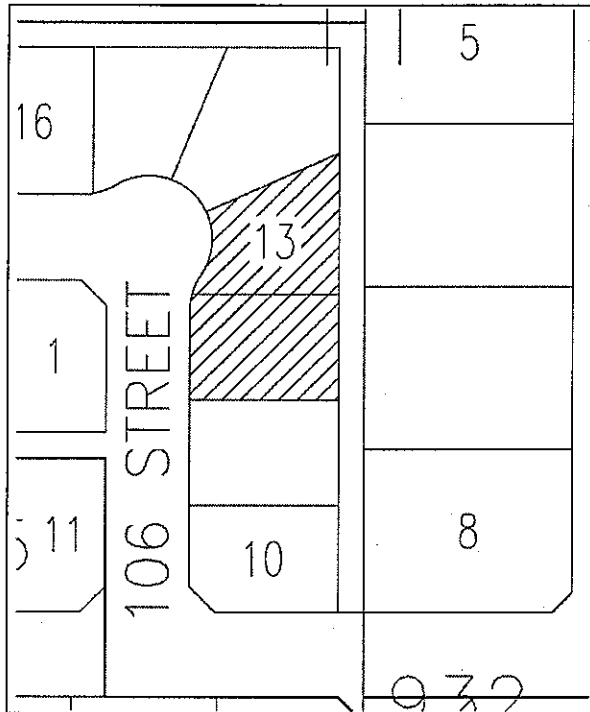
\_\_\_\_\_  
Executive Assistant

**BYLAW No. 561/06**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Lots 12 & 13, Block 11, Plan 952 3371 in the Hamlet of La Crete be rezoned from Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP".

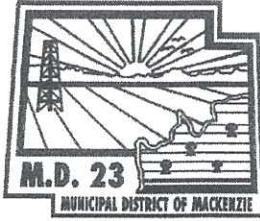


\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Christine Woodward, Executive Assistant

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2006.





## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 8.3a)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Rick Evans, Acting Roads Supervisor</b>
<b>Title:</b>	<b>Assumption Bypass</b>

#### **BACKGROUND / PROPOSAL:**

Dene Tha FN has asked in a letter dated Feb.23/06 that administration continues consultation with their representatives. See attached letter. EXH Engineering has outlined the main concerns of the Dene Tha and the updated costs of construction. See attached estimate.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The costs of construction have increased substantially from the original estimates; however no additional funding from Alberta Infrastructure and Transportation is available at this time.

#### **COSTS / SOURCE OF FUNDING:**

Costs have increased from \$2,300,000 to \$3,967,000 with AIT contributing their original \$1,100,000 from the resource road program.

#### **RECOMMENDED ACTION:**

That the Assumption bypass project be cancelled until further funding can be secured.

Author:

Reviewed:

C.A.O.:

**EXH** Engineering  
Services  
Ltd.**LA CRETE**

Box 349  
La Crete, Alberta T0H 2H0  
Telephone: (780) 928-4461  
Fax: (780) 928-4465  
Email: lacrete@exheng.com

February 14, 2006

EXH File: 1004481

Municipal District of Mackenzie No. 23  
P.O. Box 1690  
La Crete, AB T0H 2H0

Attention: Brenda Wiebe  
Roads Supervisor

**DRAFT****RE: Assumption Bypass Updated Cost Estimate**

Further to our discussions, EXH Engineering Services Ltd. (EXH) is providing the Municipal District of Mackenzie No. 23 (MD) with an updated cost estimate for the Assumption Bypass project. The updated cost estimate is based on construction costs for 2006 Peace Region and is for budgetary purposes only.

Not included in this estimate are the costs associated with concerns raised by the Dene Tha' First Nation's during the meeting held on February 1, 2006. These concerns included monetary compensation to the local trappers, extensive dust control measures, environmental concerns for the reclamation of the existing road, and future reporting of wildlife migration in the area which should be addressed by Sustainable Resource Development (SRD).

It is believed that there are twelve trappers who utilize the area. They would like to be compensated in the amount of \$6,000.00 per year. EXH also recommends that the MD review its dust control policy as long term project cost may be extensive to meet these concerns. Reclamation of the existing road may not be an option as it will be required to provide access to existing utilities.

As this meeting was a part of the "Meaningful" Consultation process, EXH recommends the requests of the Dene Tha' be considered in an effort to avoid the possibility of future confrontations during the construction of this project.

If you have any questions or concerns, please call me at (780) 928-4461.

Sincerely,

Jeff Johnston, C.E.T.  
Area Manager

Enclosures

cc: Garth McCulloch, EXH Red Deer

**DRAFT**

Estimate Type: "A"

Subgrade Width: 11.0m

Bid Item Description *	Units	Estimated Quantity	Unit Price	Estimated Cost	Comment
Mobilization	lump sum		10%	\$299,982	
Clearing and Grubbing	ha	42	\$5,500.00	\$231,000	
Clearing and Timber Salvage	ha	17.5	\$7,000.00	\$122,500	
Common Excavation	m3	225000	\$6.00	\$1,350,000	
Borrow Excavation	m3	128000	\$6.00	\$768,000	
Culverts (600mm)	m	84	\$280.00	\$23,520	
Culverts (800mm)	m	260	\$355.00	\$92,300	
Bridge Construction BF 88131	lump sum	1	\$225,000.00	\$225,000	
Gravel Surfacing	m3	3500	\$25.00	\$87,500	
Environmental Issues	lump sum	1	\$100,000.00	\$100,000	

Total	\$3,299,802
Total Estimated Contract Cost	\$3,300,000
Contingencies at 5%	\$165,000
Total Estimated Contract Cost + Contingency	\$3,465,000
Engineering	\$402,000
Utilities	\$50,000
Right of Way (boundary survey, etc.)	\$50,000
<b>Total Estimated Cost (Rounded To Nearest 1000 Dollars)</b>	<b>\$3,967,000</b>

Date : February 14, 2006

Prepared By : Jeff Johnston

Date : February 14, 2006

Checked By : Randall Triton

DENE THA' FIRST NATION  
P.O. BOX 120  
CHATEH, ALBERTA  
T0H 0S0



TELEPHONE: (780) 321-3774  
(780) 321-3775  
(780) 321-3842  
FAX: (780) 321-3886

Your file:

Our file:

February 23, 2006

Dear Reeve Neufeld and Council,

Subject: Chateh By Pass Road ( Gehdai Woheh Hill )

I am pleased to hear good progress has been made by our respective representatives on dealing with Dene Tha' FN concerns regarding potential impacts of the proposed by-pass road in respect to our rights and interests (also recognizing that meetings were held with previous council, and the recent open house and consultation with affected members were conducted). Dene Tha' FN is now in the position to concur with the proposed by-pass road to proceed as planned.

We ask that you instruct your staff/consultants overseeing the project to continue dialogue and consultation with our Lands and Resource dept staff regarding project progress, employment and contracting opportunities.

We look forward to establishing and maintaining meaningful and productive relations for the benefit of our respective constituents. We trust that all future communications between the MD and Dene Tha' are carried out bi-laterally, with respect and outside of local media reports, except where it is deemed a joint news release is necessary with respect to our mutual dealings.

Sincerely,

A handwritten signature in black ink, appearing to be "James Ahnassay", written in a cursive style.

Chief James Ahnassay

c. DTFN Councillors  
DTFN Lands Department



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 10.1 a)

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	March 7, 2006
<b>Presented By:</b>	Paul Driedger Director of Planning, Emergency & Enforcement Services
<b>Title:</b>	Director's Report

#### BACKGROUND / PROPOSAL:

N/A

#### OPTIONS & BENEFITS:

See attached report.

#### COSTS & FUNDING:

N/A

#### RECOMMENDED ACTION:

That the Director of Planning, Emergency & Enforcement Services Report be received as information.

Author: G. Peters	Reviewed: 	C.A.O.: 
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# Planning, Emergency and Enforcement Services

## Director's Report

March 7, 2006

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**PLANNING – presented by Eva Schmidt in separate report**

### EMERGENCY SERVICES

- *Protective Services Committee*
  - First meeting was held on Monday March 6, 2006 at the Mackenzie Regional Emergency Services Office. Update to follow in next Director's Report.
  
- *Fire Services*
  - Mackenzie Regional Emergency Services is reviewing the draft agreement for the Tompkins District fire station.
  
- *Ambulance Services*
  - Administration
    - The Municipal Ambulance Service is proceeding well.
  - Transition
    - Ambulance services in La Crete are running smoothly with the shop renovations complete.
    - Ambulance services in Zama are operating well with numerous walk-ins at the Zama Nursing Station as well as some transfers to the High Level hospital.
    - Fort Vermilion and High Level
      - Ambulance Services working well.
      - High Level ambulance shop and office 95% completed.
  
- *Communications*
  - We will be meeting regionally to discuss communication shortfalls and solutions.
  - Still some concerns with dispatching services.

### ENFORCEMENT SERVICES

- *Enhanced Policing*
  - The member appointed to the enhanced policing position is on medical leave for an undetermined time.
  
- *Special Constable*
  - Husky Oil Enforcement is quite busy.

## DISASTER SERVICES

- *Municipal Emergency Planning*
  - The Emergency Management Workshop held at the Emergency Service office in La Crete from January 31 to February 2, 2006 was well attended.
  - Jason Gabriel, Ron Dyck, Ryan Richards and Sgt. Ryan Becker attended the Emergency Site Management Course in Ottawa put on by the Canadian Emergency Preparedness College.

Respectfully submitted,

Paul Driedger

To: Ray Coad, CAO  
From: Joulia Whittleton, Corporate Services

The following items or issues are currently being pursued by myself and/or Finance staff.

- *La Crete Agricultural Society*
  - Finalized this project.
- *Tall Cree Water/Sewer Services Agreement*
  - Attended the meeting with Tallcree on February 7, 2006.
  - Drafting water/sewer agreement as per the meeting.
- *Year-end issues*
  - Continue with the year-end working paper files preparation: funding capital projects, preparing various reconciliations and verification documents.
  - Prepared cost reports and sent invoices for the projects funded by provincial grants.
  - LAPP annual report was prepared and sent.
  - 2005 T-4s were prepared and distributed.
  - Drafting FIR and Financial Statements.
- *Short-term borrowing/the municipal revolving loan with ATB Financial*
  - A certified copy of the short-term borrowing bylaw was forwarded to ATB Financial.
- *High Level Ambulance Building*
  - Assisted with finalizing this purchase contract.
- *Personnel*
  - Interviews were held for the Accounts Payable position. We interviewed five candidates. Jeri Philips accepted this position. Training is in progress.
  - Finance Officer Position was accepted by Karen Kennedy. She started on March 1<sup>st</sup> and currently in training.
  - Part-time Administrative Position for Zama was advertised – received no resumes.
  - Jill Rodgers, Inventory Clerk, is moving away, we will be advertising for this position.

Respectfully submitted,

Joulia Whittleton



**Report  
Roads Supervisor**

TO: Council  
FROM: Brenda Wiebe, Roads Supervisor  
DATE: March 7, 2006

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Following is a summary of the Operational Services department during the past few months:

**Administration**

- Attended meeting between Dene Tha' and M.D. Council regarding Assumption Bypass project on January 23.
- Met with Dene Tha' trappers and elders regarding Assumption Bypass on February 1.
- Attended shallow utilities company meeting on February 23 to review 2006 approved projects. Representatives from ATCO and Northern Lights Gas Co-op attended, along with Doug Schuler from GPEC.
- Attended technical review meeting in High Level regarding Highway 58 west extension to the BC border on February 21.
- Attended technical review meeting in High Level regarding proposed Highway 58 and 35 realignments around the town on February 21.
- Met with the supervisors in the Operational Services department.
- Attended Airport Strategy Seminar in Edmonton on January 12.
- Attended ASB meeting on January 13. Another one is scheduled for March 2.
- Prepared for and attended Operations Committee meetings on January 20 and February 16.
- All notices for Local Improvement Plans have been mailed and the open house was held on February 23. Approximately 8 landowners attended.
- Met with Frank Rosenberger about drainage concerns. GPEC will be preparing a report outlining the options and cost estimates associated with them.

**Operational Activities**

- Staff has been busy clearing roads and streets.
- Repairs and maintenance is being done on mowing equipment.
- Most of the vehicle and equipment projects approved in the budget have been purchased.

# UTILITIES OPERATIONS REPORT

March 7, 2006

- Attended Emergency Management Course.
- Attended pre-design meeting of Zama WTP in Edmonton on Feb 8<sup>th</sup>/06 at DCL office.
- Buffalo Head water point reservoir reached low levels on Jan 26/06 and shutdown of water point happened on Feb 13/06. Will be addressing this issue at operations committee level prior to bringing to Council.
- The Parkside Village Agreement was signed Feb 22, 06 by the owner and MD representative and will take effect on Apr 1, 06.
- Administration received a letter of funding for Zama water and wastewater projects at 75% from Alberta Transportation on Feb 27/06.
- Administration received only one quote for La Crete old water treatment plant roof repair at \$30,000 to place a truss roof over the complete building. During budget meetings Council approved the project at \$77,000 for repair to the existing flat roof. Administration will proceed with a complete truss roof at a lesser cost.

**John Klassen**

**M.D. of Mackenzie  
Action List  
As of February 24, 2006**

***Council Meeting Motions Requiring Action***

<b>Motion Date &amp; Name</b>	<b>Action Required</b>	<b>Status</b>
03-128 Feb 25 Eva	That Municipal District of Mackenzie enter into an agreement with the Dene Tha First Nation to maintain the existing road adjacent to the west boundary of sections 30 and 31-109-18-W5M for the unrestricted use of it.	Jan. 26 meeting with Dene Tha and INAC. Letter to go to Minister via Frank Oberle regarding new role of MD in transfer of property.
05-020 Jan 11 Paul	That motion 03-555 be rescinded, and the Municipal District of Mackenzie enter into agreement with the Mackenzie Housing Management Board for the use of the handicapped van; with Mackenzie Housing Management Board being responsible for all costs associated with the use of the handicapped van.	Letter and agreement have been sent to MHMB again for signatures
05-167 March 22 Paul	That the MD of Mackenzie enter into a mutual aid agreement with the Town of High Level and the Town of Rainbow Lake and the 2005 Budget be amended to include the \$3000.00 towards the operations of the Regional Hazardous Materials Unit with funding coming from general operating reserves.	All 3 municipalities have agreed to the agreement and are now waiting for the original to arrive for signing.
05-358 June 30 Eva	That Minister Cardinal's office be contacted in regard to lake front lots.	In process of scheduling meetings with SRD. This was on hold until MD Waterfront Cottage Development Task Force has had meeting/s - Next meeting in April (Mar. postponed)
05-387 July 27 Paul	That a bylaw be prepared to address the minimum maintenance standards required privately owned property to be maintained.	In progress – Jason working with Paul on this and it should be ready for spring 06.
05-447 Sept 13 Eva	That the closed 100 A Street properties in La Crete be sold for one dollar (\$1.00) to adjacent landowners directly east of the closed road; subject to meeting all required conditions of the Municipal Government Act, and utility right of ways be put in place for municipal works.	In progress – Eva is looking into Land Titles and letters will be going out to owners of the adjacent properties.

Sept 28 Paul	Councillor Thompson expressed concern over emergency services communications during times when phone service was down. Paul Driedger is providing two way radios to emergency personnel, and for providing residents with all of the local emergency numbers for each community.	Protective Services agenda.  Information to go to the public on local emergency numbers when 911 is inaccessible.  CIM presentation to Council Feb.22
05-688 Brenda	That the MD contacts the Minister to address the concerns about flooding on Hwy 697	In progress
05-689 Dec. 13 Ray/Eva	Review the IDP	On hold until the mediation with High Level is complete.
Dec. 13 Paul	Administration will write to the RHA for clarification about inter-facility transfers for the region.	In progress
Jan. 10 06-19 Christine	That a meeting with the Minister be arranged, in cooperation with other local organizations, to request that the Caribou Mountain Wilderness Park designation be changed.	Meeting set Mar. 13, Greg/Ed approved, Jerry Chomiak to be notified and Town of High Level invited to meeting.
06-87 Feb. 8 Brenda	That the Agricultural Services Board investigates a local bounty on wolves to assist with current wolf overpopulation in this area.	In progress.
06-93 Feb. 8 Christine	That administration contacts the organizers of the Action for Effective Communication Workshop to plan a local workshop for the High Level area.	A workshop can be held here after May 13; arrangements must be made to provide location and 15 - 30 participants.
Feb. 8 Christine	Council requests a copy of minutes from upcoming Northern Lights Health Authority stakeholders meeting.	Letter was sent to NLHA requesting a meeting be set up. No reply to date
06-104 Feb. 8 Christine	That a letter be sent to Northern Sunrise County as directed by Council.	Will be sent when approved by Reeve

06-105 Feb. 8 Christine	That a reply be sent to the Town of High Level agreeing to a Council-to-Council meeting with the Provincial mediator present, in order to discuss cost sharing.	Sent Feb 12, no reply to date
06-106 Feb. 8 Ray	That legal counsel be sought regarding the status of the Ministerial Order H002-2002 regarding the Mackenzie Housing Management Board.	In progress
06-131 Feb 22 Paul	Bullying Bylaw 558/06 approved  Council requests policy/procedures and training to follow up.	Protective Services Committee meeting agenda. Stakeholders invited to attend.
06-133 Christine	Bylaw 559/06 Honorariums approved	For info Mar.7  Budget amendment approved.
06-147 Christine	That the Tallcree First Nation Agreement Committee consist of the Finance Committee members (Bill Walter Peter Stuart) and Jim	Information for Council

**BYLAW NO.559/06****BEING A BY-LAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA****TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE  
REIMBURSEMENT FOR COUNCILLORS  
AND  
APPROVED COMMITTEE MEMBERS**

**WHEREAS**, the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 1994, hereinafter referred to as the "M.G.A." provides for decisions of council to be made by resolution or bylaw, and

**WHEREAS**, the council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23, duly assembled, enacts as follows:

**Honorariums**

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the business of the municipality as follows:  
  
Reeve - \$900 per month  
Councillor - \$600 per month
2. Councillors in attendance at council meetings, approved council committee meetings, seminars and conventions shall be paid \$200.00 per day plus mileage and meal allowance, where applicable. When two or more meetings are attended in one day, a total of \$300 (1.5 per diems) shall be paid.
3. Members-at-large appointed to approved council committees shall be paid \$150.00 per day when in attendance at approved council committee meetings, seminars and conventions, plus mileage and meal allowance, where applicable.
4. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage and meal allowance, where applicable. Councillors driving to a

seminar/convention shall be paid \$200.00 for one travel day there and one travel day back. Only one per diem per day shall be allowed.

5. A monthly communication allowance shall be paid
  - (a) equal to the actual cost of internet access, and
  - (b) a computer allowance of \$50, and
  - (c) a telephone allowance of \$60.

### **Mileage**

6. Mileage shall be paid at the current non-taxable rate (as allowed by Revenue Canada) for each kilometer travelled by each Councillor and member-at-large who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor or member-at-large to the place of the meeting and return. In addition, such mileage allowance shall apply to any approved convention or seminar.

### **Reimbursement for Accommodations and Meals**

7. Where a Councillor or committee member is required to travel on municipal business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status
  - (a) Either
    - (i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or
    - (ii) an allowance of \$50.00 per night
  - (b) in respect of each breakfast, lunch, or dinner, either
    - (i) reimbursement of the cost of the meal, excluding alcoholic beverages, and of an amount equal to the amount of the gratuity paid on the meal to a maximum of 15% of the cost of the meal as shown on the receipt, or
    - (ii) the appropriate meal allowance, without receipt, as follows:

breakfast - \$15 including GST  
(if time of departure is prior to 7:30 a.m.)

lunch - \$15 including GST  
(if time of return is after 1:00 p.m.)

dinner - \$25.00 including GST  
(if time of return is after 6:30 p.m.)

8. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.
9. A Councillor and committee member may claim
  - (a) an allowance of \$5.00 for personal expenses for each full 24-hour period on travel status.
  - (b) reasonable telephone expenses on Municipal District business.
10. No expenses other than those listed in this bylaw may be claimed.

**Benefits**

11. A group benefits package shall be made available to each Councillor; should the Councillor choose to opt in the benefits shall be paid for entirely by the Councillor.
12. This bylaw shall come into effect on March 1, 2006 and rescind Bylaw 448/04 and all amendments made thereto.

First Reading given on the 22<sup>nd</sup> day of February, 2006. (06-133)

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
C. Woodward, Executive Assistant

Second Reading given on the 22<sup>nd</sup> day of February, 2006. (06-134)

\_\_\_\_\_  
Bill Neufeld, Reeve

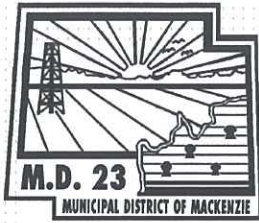
\_\_\_\_\_  
C. Woodward, Executive Assistant

Third Reading and Assent given on the 22<sup>nd</sup> day of February, 2006. (06-136)

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
C. Woodward Executive Assistant





## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 10.4

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	March 7, 2006
<b>Presented By:</b>	Christine Woodward, Executive Assistant
<b>Title:</b>	Information - AAMD&C Member Visit Date Change

#### BACKGROUND / PROPOSAL:

At the Feb. 22/06 Council meeting, Council was informed that the AAMD&C Member Visit was scheduled for Fort Vermilion on June 13, 2006.

The AAMD&C office has requested a new date of April 11, 2006 at 3 p.m. for a one-hour visit by Gerald Rhodes, Don Johnson and Rennie Cauchie with Council in Fort Vermilion.

#### OPTIONS & BENEFITS:

N/A

#### COSTS & SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

That the AAMD&C Member visit on April 11, 2006 be accepted as information.

Author: 	Review Date:	C.A.O.: 
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**Christine Woodward**

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**From:** Susan Valentine [susan@aamdc.com]  
**Sent:** Monday, February 27, 2006 12:04 PM  
**To:** Christine Woodward  
**Subject:** RE: MEMBER VISITS-2006 MD Mackenzie

Would the new date of **April 11** at approximate 3 pm for 1 hour be acceptable for our member visit?  
We are now trying to schedule April 11 for visits with yourself and Peace on the same date.

Thanks,

*Susan Valentine*

AAMD&C ~  
Alberta Association of Municipal Districts and Counties  
2510 Sparrow Drive  
Nisku, AB T9E 8N5

780 955 4076 direct line  
780 955 3639 main office  
780 955 3615 FAX  
[www.aamdc.com](http://www.aamdc.com)  
[susan@aamdc.com](mailto:susan@aamdc.com)

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**From:** Christine Woodward [mailto:cwoodward@md23.ab.ca]  
**Sent:** Friday, February 24, 2006 11:13 AM  
**To:** Susan Valentine  
**Subject:** RE: MEMBER VISITS-2006 MD Mackenzie

Good day, Susan

Council will be pleased to have the AAMD&C members visit and attend the Council Meeting on June 13, 2006.

The meeting will be at our Fort Vermilion Council Chambers with a hot beef lunch for all.

If the members have presentation material, we request a copy by June 5 so Council may have time to review before the meeting. We have a large screen and a projector ready to hook up to any laptop, if needed.

Please feel welcome to contact me if you require any further information.

Regards,

Christine Woodward  
Executive Assistant  
MD of Mackenzie No. 23  
(780) 927-3718

**From:** Susan Valentine [mailto:susan@aamdc.com]  
**Sent:** Monday, February 06, 2006 9:45 AM  
**To:** neufelds@telusplanet.net  
**Cc:** rcoad@md23.ab.ca; cwoodward@md23.ab.ca  
**Subject:** MEMBER VISITS-2006 MD Mackenzie

As you are aware, your county is up for a Member Visit this year. Gerald Rhodes, Don Johnson and Rennie Cauchie will be visiting your county during a Council Meeting. We have a tentative date of **June 13, 2006**. They plan to meet with you at approximately 11 am – 1 pm.

If this date/time is suitable with your Reeve and Council, please confirm. If not, please advise some alternative dates and I will reschedule as required.

Best regards,

### Susan Valentine

AAMD&C.  
Alberta Association of Municipal Districts and Counties  
2510 Sparrow Drive  
Nisku, AB T9E 8N5  
780 955 4076 direct line  
780 955 3615 FAX

mailto:neufelds@telusplanet.net  
MD Mackenzie

Member's Office

Richard Stepien, 2510 Sparrow Drive, Nisku, AB T9E 8N5  
403-990-1111 (toll free) or 403-990-1111 (local)

2510 Sparrow Drive, Nisku, AB T9E 8N5  
403-990-1111 (toll free) or 403-990-1111 (local)

2510 Sparrow Drive, Nisku, AB T9E 8N5  
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Member's Office  
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2510 Sparrow Drive, Nisku, AB T9E 8N5  
403-990-1111 (toll free) or 403-990-1111 (local)

Member's Office

MD Mackenzie

Member's Office



15th floor, Commerce Place  
10155 - 102 Street  
Edmonton Alberta Canada T5J 4L4  
Tel 780.427.4864 Fax 780.427.0986

Our File: 05/IMD/04

February 16, 2006

Gwendolyn Stewart-Palmer  
Shores Belzil Jardine  
Suite 1800, Allstream Tower  
10250 - 101 Street  
Edmonton, Alberta  
T5J 3P4

Dear Ms. Palmer:

**Re: Intermunicipal Dispute Appeal  
Town of High Level  
Municipal District of Mackenzie Bylaw 495/05**

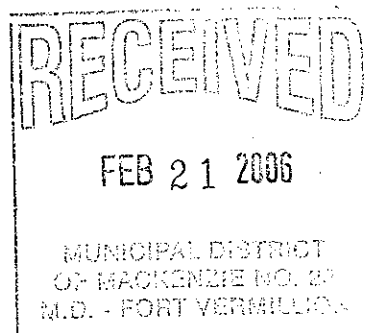
I am in receipt of your letter of February 13, 2006 wherein you withdraw the above-mentioned appeal.

Please be advised that our file is now closed in this matter.

Yours truly,

*Alana Elliot*  
Alana Elliot  
Case Manager

cc: ✓ -Municipal District of Mackenzie, Ray Coad, CAO  
-Town of High Level, Dianne Hunter, CAO



MD of Mackenzie #23 Library Board  
 Regular Meeting  
 January 16, 2006  
 Provincial Building, High Level, AB  
 Minutes

Present: Lucille Labrecque Treena Ward Beth Kappelar  
 Wally Schroeder Judy Ostrowski John W. Driedger  
 Lisa Wardley (teleconference)

Regrets: Anne Martens

1.0 Call to Order Meeting was called to order at 7:18 pm by Lucille

2.0 Adoption of Agenda

M# 2006-01-01

MOTION to adopt agenda with addition  
 9e) MD Image Submission

Moved by John

CARRIED

3.0 Adoption of Minutes

Nov 7, 2005

M# 2006-01-02

MOTION to adopt minutes with changes

Moved by Wally

CARRIED

Dec 10, 2005

M# 2006-01-03

MOTION to adopt minutes with changes

Moved by Beth

CARRIED

*Action Item #1 – Judy to forward approved minutes to Lisa  
 for website*

4.0 Financial Report

a) Monthly Cash Flow Judy provided copy for all members (as distributed)

Balance on hand as of December 31, 2005 \$ 3275.90

Quarterly Reports

Fort Vermilion

La Crete

Zama

Final instalment from Alberta Community Development  
 received of \$3681.00 and it was decided to postpone  
 disbursement to libraries until MD funds are received

M# 2006-01-04

MOTION to accept financial report as presented

Moved by Treena

Seconded by Beth

CARRIED

b) Individual Honoraria/Expense Summary

A letter will be provided at the next meeting with individual summary of honoraria received for the 2005 fiscal year and stating "Not for Profit Organization" for taxation purposes

5.0 Library Reports

a) La Crete- Treena reported that the library's Christmas fundraiser went very well, there is a traveling book mobile in process for 'shut-in senior citizens', they have received a nice donation from the La Crete home-schooled students, the society is looking at acquiring an individual to do books every three months and they are applying for an UFA grant.  
b) Fort Vermilion – Judy reported there have been no meetings to date since last report and the society is currently reviewing their policies and their next meeting is January 30, 2006. Discussion: Does a board member have to resign or take leave of absence to fill a temporary position within a society. The group also discussed conflict of interest situations.

*Action Item #2 – Lucille and Wally to research conflict of interest policies on provide feedback for next meeting*

c) Zama – Lisa reported that the library is still experiencing difficulties with the SuperNet and the newly hired staff has some very good new ideas.

d) High Level – Beth has not yet approached HLML about their board and the possibility of sitting on the board, but she required some clarification on what her role would be on the HLML board. The MDML Board decided that the position will be held off until an agreement in place. It was suggested that a MDMLB representative and/or monthly report be negotiated into the agreement.

6.0 Website Update

Nothing to report at this time

*Action Item #2 – Lisa to inform Judy which minutes are needed to update the website*

7.0 Correspondence

a) Insurance Invoice: Judy to take to the MD Office for clarification as to whose bill it belongs to

b) ACD Check & Grant Application: Judy & Lucille will work together to complete the application.

M#2006-01-04

MOTION to hire Helen Teichroeb to perform audit on financials for the 2005 fiscal year and pay her \$100.00 as per invoice.

Moved by Treena

Seconded by Beth

CARRIED

*Action Item #3 – Judy to contact Helen to complete audit*

#### 8.0 Old Business

a) MDMLB Needs Assessment Update – One hard copy received in the mail, to date there are 37 online surveys completed and the Rocky Lane graduates resigned from completing anymore surveys.

*Action Item #4 – Judy to obtain surveys and invoice from Rocky Lane*

*Action Item #5 – Treena to talk to Rob Ward to ask if the La Crete Graduating class would be interested in completed the rest of the surveys*

*Action Item #6 – Lisa to talk to Zama residents about completing surveys for the Zama area*

The board is still paying \$1.00 per completed survey

b) HLML Shared Agreement – To date there has been no response from the HLML.

*Action Item #7 – Lucille to contact Grace Crisp for update*

c) Library Audits – tabled to next fiscal year

d) Board Vacancies/Re-Appointment – The Fort Vermilion has been advertised, the MD Council has received Anne's request for re-appointment letter and decided to hold off on Anne's re-appointment until after the competition closes. The Zama position still needs to be advertised within the community.

*Action Item #8 – John and Lisa to discuss alternatives with council at their next meeting*

e) FVSD #52 Shared Agreement - Tabled to February

*Action Item #9 – Lucille/Judy to provide copy for board members*

9.0 New Business

a) Policy Review – Section 2 – Members reviewed section two for changes or revisions

M# 2006-01-05

MOTION to accept Policies Section 2 as presented

Moved by Treena

Seconded by Wally

CARRIED

*Action Item #10 – Judy to email members section three for members to review for next meeting*

b) Honoraria Review – Discussion on honoraria received by members and the personal preference to claim those amounts

c) Responsibility Flow Chart – Tabled

d) Project Committees – It is recommended the MDMLB have no standing committees but all committees be ad-hoc committees as needed. Communication and direction will come from the chair for volunteers

e) MD Image Submission – Next submission is due January 20, it was decided to include the contact list and the newly appointed positions.

*Action Item #11 – Lisa to create and submit to Pat Moormann for newsletter*

10.0 Review of Action Items Group re-visited action items they are responsible for

11.0 Agenda Items for Next Meeting

Old Business

- a) Board Vacancies/Re-appointment
- b) Needs Assessment
- c) HLML Shared Agreement
- d) Library Audits
- e) FVSD #52 Shared Agreement

New Business

- a)



12.0 Next Meeting

February 20, 2006 Council Chambers in Fort Vermilion @  
7:00 pm

*Action Item #12 – Judy to book Council Chambers for next  
meeting*

13.0 Adjournment

M#2006-01-06

MOTION to adjourn meeting at 9:05 pm  
Moved by John

CARRIED

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Lucille Labrecque, Chairperson

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Judy Ostrowski, Secretary



**MEDIA RELEASE**  
**February 23, 2006**

*For Immediate Release*

10.7

## **AUMA Encouraged by Focus on Sustainability**

The AUMA is encouraged by the province's stated commitment to work with municipal partners to support municipal sustainability announced in the Speech from the Throne. "The AUMA has long advocated the need for long term predictable funding sources to enable communities to achieve a sustainable future," says AUMA President Bob Hawkesworth.

The AUMA also looks forward to working closely with the province on a number of other key initiatives referenced in the Speech that are vitally important Alberta municipalities. Specifically:

- *Developing a Land Use Framework that recognizes that the land supports many uses: resource development, recreation and tourism, agriculture and forestry, and residential. AUMA looks forward to being a part of the multi-disciplinary, multi-stakeholder effort to create a single mechanism for coordinated planning and decision-making.*
- *Implementation of the Water for Life strategy including investments in regional drinking water and wastewater systems.*
- *Establishing a world-class system for managing risks and responding to emergencies, including environmental disasters, to ensure that Albertans are protected.*
- *Investing in highway improvements throughout the province.*
- *Addressing major sections of the Edmonton and Calgary ring roads so that they will open in the next two years.*
- *Twinning of Highway 63 south from Fort McMurray.*
- *Addressing skill shortages and enhancing education levels in Alberta.*
- *\$1 billion investment in the Heritage Fund. Further investment in the Heritage Fund to ensure that some of today's prosperity is saved for future generations.*

"I am encouraged by many of the specific areas touched upon in the Speech from the Throne. The AUMA looks forward with anticipation to seeing the details in the Budget," says President Hawkesworth.

"Municipalities in Alberta are integral to the continued development of a strong, safe and sustainable Alberta and AUMA is prepared to work with the Province of Alberta to ensure the initiatives lead to strong Alberta communities," says the AUMA President.

### **About the AUMA**

The AUMA was established in 1905 and has a two-pronged mandate—as an advocate for Alberta urban municipalities and as a service provider for its members through its wholly-owned subsidiary the Alberta Municipal Services Corporation (AMSC).

### **For Immediate information contact:**

Bob Hawkesworth  
President  
Cell: (403) 510-2999

Wendy Graden  
Director, Marketing & Communications  
(780) 431-4529  
(780) 913-8090

Date: March 1, 2006  
 To: Reeve and Council  
 From: Ray Coad, CAO

Re: **CAO Report – January 2006 – February 2006**

The following are highlights for the months of and January and February 2006

January

- January 23 – 4 Chiefs Meeting – High Level
- January 25 – Council Meeting
- January 25 – MPC Meeting

Other Issues

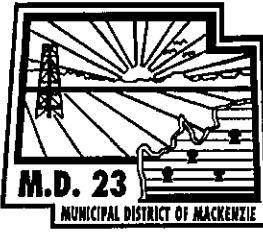
- Personnel matters – Staff Meetings, etc.

February

- February 1 - Assumption By-Pass – Assumption – Meeting with trappers, Dene' Tha Administration and others.
- February 2 - Emergency Management Training
- February 3 - Emergency Management Training
- February 3 - La Crete Ag Society Appreciation Night
- February 4 - La Crete Chamber of Commerce AGM
- February 6 - La Crete – Eva and John Klassen
- February 7 - Tall Cree water and sewer services to new housing
- February 7 - Regional Airport Study – High Level
- February 8 - Council Meeting
- February 10 - AAMDC Zone 4 Meeting – Fairview
- February 15 - Council Compensation Review Committee
- February 16 - Operational Services Committee
- February 17 - Regional Airport Study – Conference call
- February 21 - Sand Hills Elementary School – Social Studies class
- February 22 - Council February 17
- February 24 - RHA meeting with Bernie Blais CEO – High Level Medical Clinic

Other Issues

- Personnel matters – Staff Meetings, etc.



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 8.1e)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Husky South Resource Road</b>

#### BACKGROUND / PROPOSAL:

Council was approached by Husky Oil Operations to undertake the Husky South Road improvement project. The road in question is currently owned by Husky. Husky representatives asked the Municipality to apply for provincial funding under the Resource Road Program (RRP).

The municipality verbally agreed to take over this road subject to RRP approval, at which time this road would become a public municipal roadway once a Provisional Roadway can be established. However, Husky Oil Operations is committed to enter into an agreement with the Municipality to continue to provide the maintenance of this road.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Municipality has submitted two applications under the RRP:

- ✓ La Crete 99<sup>th</sup> Street – 109 to 98<sup>th</sup> Ave road reconstruction project. The 2006 Capital Budget includes \$920,000 for La Crete 99<sup>th</sup> Street – 109 to 98<sup>th</sup> Ave road reconstruction project with 50% or \$460,000 grant funding and 50% or \$460,000 from the Roads Reserve.
- ✓ Husky South Resource Road reconstruction project. This project has not been included in the 2006 Capital Budget. Total estimated project costs: \$1,720,000. Source of funding is proposed as follows: 50% \$860,000 RRP grant; 50% from the Mackenzie and Husky partnership. Husky and their partner in the Rainbow Plant agreed to fund 25% of the costs. In dollar terms, the Municipal 25% contribution would be \$430,000.

Generally, only one application per a municipality receives approval for provincial funding. It is unknown at this time if either of the RRP applications will be successful.

<b>Author:</b> YW	<b>Review Date:</b>	<b>C.A.O.:</b> 
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Husky has chosen to proceed with preliminary engineering for this project. Estimated cost of preliminary engineering is \$50,000. Should this project receive the provincial approval, the preliminary engineering cost will not be eligible for reimbursement under the grant program unless it is paid through the Municipality.

At this time, Husky Oil Operations is asking the Municipality to process the engineering invoices through the MD records and proposing to reimburse the Municipality for total costs of preliminary engineering if this project is not approved.

**COSTS / SOURCE OF FUNDING:**

Cost: \$50,000 for preliminary engineering

Source of funding: \$50,000 from Husky Oil Operations


**RECOMMENDED ACTION:**

**Motion 1:** Requires 2/3

That the 2006 Capital Budget be amended to include a \$50,000 capital project for preliminary engineering of the Husky South Resource Road project with funding coming from Husky Oil Operations.

**Motion 2:**

That the Administration be authorized to enter into a funding agreement towards preliminary engineering on the Husky South Resource Road with Husky Oil Operations.

<b>Author:</b> YW	<b>Review Date:</b>	<b>C.A.O.:</b> 
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MEMORANDUM OF AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

BETWEEN:

**The Municipal District of Mackenzie No. 23  
(the "MD")**

- and -

**Husky Oil Operations  
("Husky")**

WHEREAS Husky wishes to transfer its interest to the MD in a Road identified in schedule "A" attached hereto;

AND WHEREAS this agreement is preliminary to Husky transferring the Road to the MD;

AND WHEREAS the MD is taking steps to receive provincial funds to put towards the improvement of the Road;

NOW THEREFORE, in consideration of the premises and of the mutual terms and conditions and covenants to be observed and performed by each of the parties hereto, Husky agrees with the MD and the MD agrees with Husky as follows:

1. RESOURCE ROAD FUNDING AND COSTS

1.1 The MD and Husky agree that the MD shall take reasonable steps to secure resource road funding from the Government of Alberta.

1.2 The MD and Husky agree that the MD will pay the costs, to a maximum amount of \$50,000, arising from or relating to engineering or other preliminary work relating to construction or repair of the Road.

1.3 In the event that the MD does not receive resource road or other provincial funding ("provincial funding") for the costs referred to in section 1.2, Husky agrees to return to the MD the funds paid pursuant to section 1.2.

2. ADDITIONAL TERMS

2.1 Husky acknowledges and agrees that this Agreement is not a representation of the MD that it is entitled to receive Husky's interest in the Road, nor is it a representation that the MD has at this time fully and finally agreed to receive Husky's interest in the Road.

2.2 Husky acknowledges and agrees that the MD has agreed to enter into this Agreement on the representation and agreement by Husky to repay to the MD the sums specified in this Agreement if provincial funding is not granted.

2.3 In the event that the MD does not receive provincial funding for the Road and or the costs referred to in section 1.2, Husky agrees that the MD is fully entitled in law to recover from Husky the sums paid pursuant to this Agreement

2.4 The MD and Husky shall at all times comply with all legislation, regulations and municipal bylaws and resolutions relating to the Road.

2.5 This Agreement does not constitute approval of any work and is not a development permit, building permit or other permit granted by the MD, and it is understood and agreed that Husky shall obtain all approvals and permits which may be required by the MD or any governmental authority.

3. LAW OF ALBERTA and SEVERABILITY

3.1 The validity and interpretation of this Agreement and of each clause and part hereof shall be governed by the laws of the Province of Alberta. If any provision hereof is contrary to law, the same shall be severed and the remainder of this Agreement shall be of full force and effect.

4. FURTHER ASSURANCES

4.1 The parties to this Agreement shall execute and deliver all further documents and assurances necessary to give effect to this Agreement and to discharge the respective obligations of the parties.

5. WAIVER

5.1 A waiver by either party hereto of the strict performance by the other of any covenant or provision of this Agreement shall not, of itself, constitute a waiver of any subsequent breach of such covenant or provision or any other covenant or provision of this Agreement.

6. NOTICES

6.1 Whenever under the provisions of this Agreement any notice, demand or request is required to be given by either party to the other, such notice, demand or request may be given by delivery by hand to, or by registered mail sent to, the respective addresses of the parties being:

**Municipal District of Mackenzie No. 23**  
**P.O. Box 640**  
Fort Vermilion, Alberta  
T0H 1Z0  
Attention: Ray Coad, CAO

AND

**Husky Oil Operations**  
P.O. Box 30  
Rainbow Lake, Alberta  
T0H 2Y0  
Attention: Ronald L. Arnason, District Manager

PROVIDED, HOWEVER, that such addresses may be changed upon TEN (10) days notice; AND PROVIDED, FURTHER, that if in the event that notice is to be served at a time when there is an actual or anticipated interruption of mail service affecting the delivery of such mail, the notice shall not be mailed but shall be delivered by hand.

7. NON-ASSIGNABILITY OF AGREEMENT

7.1 This Agreement shall not be assignable by Husky without the express written approval of Husky. Such approval may be withheld by the MD in its discretion.

8. TIME OF THE ESSENCE

8.1 Time shall in all respects be of the essence in this Agreement.

9. EXECUTION OF AGREEMENT

9.1 Husky hereby acknowledges that it is hereby executing this Agreement having been given the full opportunity to review the same and seek proper and independent legal advice and that Husky is executing this Agreement freely and voluntarily and of its own accord without any duress or coercion whatsoever and that it is fully aware of the terms, conditions and covenants contained herein and the legal effects thereof.



IN WITNESS WHEREOF the parties hereto have affixed their corporate seals,  
duly attested by the hands of their respective proper officers in that behalf, as of the day and year  
first above written.

**Municipal District of Mackenzie No. 23**

Per: \_\_\_\_\_

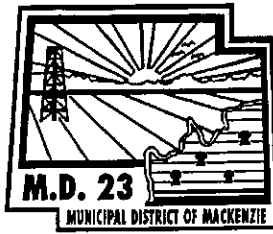
Per: \_\_\_\_\_

**Husky Oil**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

**DRAFT**



## M.D. of Mackenzie No. 23

### Request For Decision

Agenda Item # 83b

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 07/06</b>
<b>Presented By:</b>	<b>Rick Evans</b>
<b>Title:</b>	<b>Acting Roads Supervisor</b>

#### BACKGROUND / PROPOSAL:

As per the motion 06-07, from Feb. 22, 2006 Regular Council Meeting, Council requested that the Agricultural Service Board investigate a local bounty on wolves to assist with current wolf overpopulation in this area.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A delegation consisting of the local Fish & Wildlife officer attended the March 2<sup>nd</sup> ASB meeting to discuss Wolf Control options.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

The Agricultural Service Board recommends that Council look at the feasibility of a cost sharing agreement with Sustainable Resources and Development for additional Fish & Wildlife staffing and that M.D. staff assist where possible.

Author:	Reviewed:	C.A.O.:
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# Planning Supervisor's Report

March 7, 2006

10.1c

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Since my last report I have been kept busy with the following issues and/or events:

*Jan. 25 MPC meeting.*

- January 26 – meeting with Dene Tha and INAC regarding 4 mile road, this was brought to Council at the February 22 Council meeting.
- January 27 – Listed the Mustus Lake Center with realtor.
- January 31, February 1 & 2 – Emergency Management Course.
- February 8 – met with Willie Hendry of Northern Lakes College to update him on building developments.
- February 13 – GIS meeting with staff.
- February 14 – MPC meeting.
- February 22 to 24 – worked on Safety Codes contract with Superior Safety Codes.
- February 23 – Shallow utilities meeting.
- March 1 – turned Safety Codes function over to Superior Safety Codes.
- Numerous meetings with developers.
- February 27 to March 6 – vacation.

- *Development Activity*

- Issued 32 development permits to date.

- *Safety Codes*

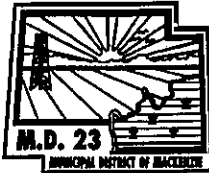
- Issued 71 safety codes permits to the end of February.

- *Subdivision Activity*

- Received 10 subdivision applications.

Respectfully submitted,

Eva Schmidt



## M.D. of Mackenzie No. 23 Request For Decision

Agenda Item # 8.4

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>March 7, 2006</b>
<b>Presented By:</b>	<b>Paul Driedger Director of Planning, Enforcement &amp; Emergency Services</b>
<b>Title:</b>	<b>Zama Fire Rescue Fire Chief Appointment Jordan Schaffer</b>

### BACKGROUND / PROPOSAL:

Peter Dyck resigned as Fire Chief from the Zama Fire Rescue team on February 2, 2006.

### OPTIONS & BENEFITS:

The Zama Fire Department held a member meeting on February 8, 2006 which Jordan Schaffer attended and was elected as the new Fire Chief. Jordan Schaffer has had extensive training in regards to fire fighting. I would recommend that Jordan Schaffer be appointed as Fire Chief for Zama Fire Rescue.

### COSTS & FUNDING:

N/A

### RECOMMENDED ACTION:

That Council appoint Jordan Schaffer as the new Fire Chief for Zama Fire Rescue.

Author: G. Peters	Reviewed: 	C.A.O.:
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**Zama Fire Rescue  
Minutes for March 1, 2006  
Organizational Meeting**

**Present:**      Jordan Schaffer      Richard Hackett      Tim Burlock  
                  Dan Campion      Janet Hackett      Dawn Gattolliat  
                  Karrie Bateman

**Absent:**      Megan Bridger      Jennifer McMurray      Jenny Seredocka

**Meeting called to order at 1945hrs**

Jordan informed the members present that as of 1700hrs he is officially the Chief of Zama Fire Rescue.

After working with and talking to the members for the past few weeks as well as interviewing the members interested in officer positions, Jordan has reached a decision on who he will be appointing as officers. The appointments are as follows:

**Karrie Bateman – Deputy Chief / Fire Prevention and Finance  
Richard Hackett – Fire Captain / Apparatus Supervisor  
Tim Burlock – Fire Lieutenant – Equipment Supervisor**

Jordan stated that effective immediately there will be NO Smoking allowed in the Fire Hall or in Fire Department vehicles.

The members present discussed the practice / meeting start time. All were in agreement that we will start at 7:30 pm; if you are late you will catch up with what was missed later. We can not be efficient if we are waiting for everyone in order to start something.

**Motion#      Tim moves that practice and meetings start at 7:30 pm.  
03-01-01      Seconded: Janet      Carried**

Jordan stated that he is moving a mobile home on to the Fire Department lot in the next couple of weeks and will need to have the old cars moved. Richard and Dan will see about moving them to another area of the yard until spring when they can be taken back to High Level.

Jordan informed everyone that the hydrant in front of the school is not working. He spoke to Chris Kilosky, the Utilities Officer for the MD, who is aware of the problem. The MD will be fixing the problem in the spring; the valve to shut in that hydrant needs to be located. In the meantime they will be flagging the hydrant.

Feb 2, 2006

Attn; Paul Driedger

Re; ZFR Chief

Resignation.

Having given this a lot of thought and consideration over the last year, I feel that the Time has come for me to step down as Fire Chief for ZFR.


I feel that I no longer have the Enthusiasm or time to properly do the job of Fire Chief.

I feel that for me to stay on as fire chief would not be right due to the lack of time and enthusiasm for the position as a whole, in the better interests of ZFR I here by Resign the position of Fire Chief. In hopes of making way for some one that will be able to better benefit the fire department in the position of Fire Chief.

Over last 6-7 years on the department we have faced lot of challenges, and interesting times. There have been lot of good times and good memories that will go with me. For all of the members that have been dedicated and stuck it out through thick and thin A special thanks to all for the time and effort to keep ZFR operating, it has not been an easy task, with out all your efforts ZFR would not be where we are today.

With some regret I feel that the time has come to move on, I will be available to the ZFR help make this transition as smooth as possible.

Yours Truly



Peter Dyck

**Zama Fire Rescue  
Minutes for March 1, 2006  
Organizational Meeting**

**Jordan declares that the meeting will go into IN CAMERA.**

**Motion#**        **Karrie moves that the meeting comes out of IN CAMERA.**  
**03-01-03**      **Seconded: Dawn**                                  **Carried.**

Jordan informed the members that as Chief, he will have signing authority at the CIBC and Karrie Bateman, as Deputy Chief, will be the second person on the account with signing authority. Karrie informed the board that both signatures are required on any cheques written.

Jordan also informed the members that for the time being he will be the only person authorized to sign of on a Purchase Order for the Municipal District. Eventually he would like Karrie Bateman to be approved to sign off on PO's.

We will be doing complete equipment checks on both the Pumper and Rescue Truck tonight anything needing to be taken out of service will be and we will be talking inventory of all items.

The code for the doors will be changed soon, Karrie will inform all members of the new code when it is done. No one is authorized to give the code out unless authorized by the Chief.

**Motion#**        **Janet moves to adjourn the meeting at 2010hrs.**  
**03-01-04**      **Seconded: Dawn**                                  **Carried.**

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Jordan Schaffer  
Chief  
Zama Fire Rescue

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Karrie Bateman  
Deputy Chief  
Zama Fire Rescue

FVHC 8005.42.49.109 PCP

HBGA 1987/13/160 June 11, 1892 Fort  
Tamese Ma Durrnell Alaska  
Vermilion

